

**Apple Canyon Lake Property Owners Association
Board of Directors Meeting Minutes
January 16, 2021**

APPROVED

2.0 Call to Order – President Barb Hendren called the meeting of the Apple Canyon Lake Property Owners Association to order at 9:01am on Saturday, January 16, 2021.

3.0 Pledge of Allegiance – After the Pledge of Allegiance, a quorum was present with the following Directors in attendance: Barb Hendren, Jody Ware, Steve Borst, Steve Tribbey, Gordon Williams, Henry Doden, Mike Harris, Bob Ballenger, and Tom Ohms, all attending via Zoom. General Manager Shaun Nordlie was also in attendance via Zoom.

4.0 Approval/Adopt Minutes from the December 19, 2020 Meeting – Jody Ware motioned “to approve the minutes from the December 19, 2020 meeting.” Seconded by Steve Tribbey. Corrections: under Committee Reports - Recreation, add the word “department” after maintenance. Motion carried unanimously.

5.0 Treasurer’s Report – Treasurer’s Report will be in *The Apple Core*. Steve Borst thanked Ashlee Miller and Carrie Miller for getting financials for year end to him for the meeting today. We have a pretty solid balance sheet going into 2021.

6.0 Committee/Commission Reports

AECC – Steve Tribbey – met on January 9, two inquiries about ACL building requirements. Four new dwelling permits issued this year.

Campground – Steve Borst reported the county did officially approve our special use permit.

Deer Management – Gordon Williams reported that they did not meet but the deer harvest report included 31 total deer this year; 26 does, 5 bucks. We are going to have deer count dates set – February 6 (1st date) done by vehicle. This year on February 20 we are going to do a deer count via trail.

ACL Foundation – Jody Ware reported that they met yesterday and are planning for a May 1st fundraiser – May Day auction. Will be soliciting everyone for donations and/or items for the auction. Focus on fundraising is for a pavilion, children’s garden and other things we can help with the natural beauty of ACL. Cash to Trash campaign sold 285 tickets and raised over \$1,900.

Legal – Jody Ware reminded everyone to vote. Special meeting at 1:00pm on February 6 to count votes.

Nominating – Barb Hendren reported that they met earlier in January and have had a few applications sent in – 7 candidates running for the Board. Application door will be closed in two days.

Recreation – Steve Tribbey reported they have not met, but the sledding party is today from 1-3. Pinewood Derby has been postponed. Will be finishing the calendar on January 18, will bring to next meeting.

Rules & Regulations – Mike Harris reported that they did not meet but we have several items on the agenda today.

Strategic/Long Range Planning – Jody Ware reported that the next meeting is February 5 at 4:00pm.

Policy – Jody Ware reported that Board Policy met on January 12 and we have another meeting set for January 19 at 10:00 and January 26 at 10:00. Hopefully will be approving a new member of the commission today.

7.0 General Manager’s Report – Shaun Nordlie reported that the assessment packets were mailed Friday, January 8. Within the packet are the ballots for the Declaration and Bylaws. Voting Members should be receiving emails if you want to vote online. Appointments for the office are being done online, the office will work with everyone to get them set up if needed.

8.0 President’s Report – will be in *The Apple Core*.

9.0 Property Owner Comments

10.0 Consent Agenda

10.1 Committee/Commission Changes - Mike Harris motioned “to appoint Marge Clark to the Board Policy Ad Hoc Commission.” Seconded by Bob Ballenger. Motion carried unanimously.

11.0 Unfinished Business

11.1 Rules & Regulations – Lake – Steve Tribbey motioned “to approve the Rules & Regulations section Lake as presented in the January Board packet.” Seconded by Bob Ballenger. Motion carried unanimously.

11.2 Rules & Regulations – Fishing – Gordon Williams motioned “to approve the Rules & Regulations section Fishing as presented in the January Board packet.” Seconded by Tom Ohms. Motion carried unanimously.

12.0 New Business

12.1 Cove Lease – Jody Ware motioned “to approve the lease with Jacky and Greg Jacobs of Elizabeth, IL to operate the Cove restaurant from February 2021 through February 2023.” Seconded from Bob Ballenger. Motion carried with 7 ayes and one nay.

12.2 Audit Agreement – Steve Borst motioned “to approve the agreement with Catalano, Caboor & Company of Lombard, IL to perform the audit for ACLPOA for a three-year term.” Seconded by Henry Doden. Discussion: Steve Borst did read all of the proposals and found it positive that all of the proposals were pretty much in line. Knows this company to be a very ethical company. Motion carried unanimously.

12.3 Garden Club Little Free Library Proposal – Mike Harris motioned “to approve the Garden Club’s request to install a Little Free Library Box at the SE corner of the Gazebo Garden.” Seconded by Steve Tribbey. Discussion: Tom Ohms - if they fund this with donations and fundraisers, what do they want the money for? Barb Hendren - not coming to us for the money, it’s common property, they have to get permission from the Board to place anything on common property. AECC does not have to be consulted about common property. Gordon Williams – issue with glass. Tom Ohms – could use plexiglass. Don’t we have a library? Barb Hendren – yes, in the clubhouse. No children’s books? Jody Ware – last month we approved funding for Phase 1 of the Children’s Garden. They supplied us with their current budget. During the month of December, they earned \$555.00 giving them a fund balance of \$2,584.00. Foundation did give them \$2,000 for starting the garden portion along the sidewalk by the pool. Barb Hendren – what project is the priority? Jody Ware – should be the Children’s Garden. Want to make sure the proposal gets carried out. Barb Hendren – lending library with COVID – is this the right time to install something like this? Steve Tribbey – sprays that can be sprayed on the book cover? Jody Ware – monitoring that it gets done – even now, public libraries you have to set up an appointment. Henry Doden – might not be the year to do this. If they want this, they will have to sanitize the books. Bob Ballenger – not the year to start this. Nice idea though. Roll Call: Ballenger – nay, Borst – aye, Doden – aye, Harris – aye, Ohms – nay, Tribbey – aye, Ware – nay, Williams – aye. Motioned carried with 5 ayes and 3 nays. Jody Ware – do we have a timeline when projects have to be done at ACL? Mike Harris – depends on rule. Nordlie – R&R projects - like to have them finish within the year they are budgeted for, but don’t know of any other language of a deadline other than the AECC permit.

Mike Harris motioned “to suspend Roberts Rule of Order.” Seconded by Steve Tribbey.

12.4 Rules & Regulations – Amenity Tags – 1st Reading – Discussion: Shaun – update of this section, no major changes. Language in the last paragraph about the requirements of the lots and different owners paying.

12.5 Rules & Regulations - Hunting – 1st Reading - Discussion: Gordon Williams – August 22 minutes and the highlighted section talked about practice broadheads will be allowed. In that discussion, it was his understanding that practice broadheads are allowed, but broadheads are still permittable to use. Two different types of broadheads that hunters use – fixed and mechanical. When we talk about practice, they are talking more so of mechanical broadheads. If you are practicing with a fixed broadhead, no option to go to a practice broadhead. If you are practicing with a fixed broadhead, you do not have an option to go to a fixed broadhead. Would want to revisit this with John on Deer Management. Looks like it is reading that the hard rule is only practice broadheads

will be used when in the minutes it says practice broadheads will be allowed. Would like to detail that out with John. Mike Harris – that was brought up – you can use practice while hunting – use either one. Shaun Nordlie – in the past, practice broadheads were not the same quality that the ones used while hunting. They wanted you to use what you would be using out there actually hunting. According to Kim Rees, practice broadheads have gotten much better. Because broadheads tear up targets, they want to allow practice broadheads to be used or give the option to use. Hunting – need clarification – do you use for hunting? Gordon Williams – cannot use for hunting. His understanding we were going to allow practice broadhead for qualification but still shoot what we wanted to. Fixed blade does not have an option for practice broadhead. Barb Hendren – do fixed blades tear up targets? Gordon Williams – they don't tear up as bad as mechanical blades. Concern is hunter out after they qualify and go back to fixed blade, what will their accuracy be out in a deer zone? Will go back to Kim and John on this and talk through. Can we use both? Shaun Nordlie – language may need to be changed – both could be used for qualification. Tom Ohms – shouldn't they qualify with what they are hunting with? Gordon Williams – yes, that is his concern. Like the recommendation, but not a good thing for fixed blades. Henry Doden – marking devices are permitted – what is this? Barb Hendren – to get into the woods when dark, little tab they can put on a tree branch to mark their way. Something removeable. Tom Ohms – can walk directly to their stand.

12.6 Open Discussion About COVID-19 – Shaun Nordlie – the Governor made some adjustments to tiers; we are now Tier 2. Meetings can now happen again, will be able to open up for committees/commissions. We do have a few on Monday we will keep on Zoom. Will make an announcement to chairs next week that it will be an option. Zoom is still an option. Changing of tiers could come more often. To get to Tier 1, we have two of the three criteria already in place. Moving to Tier 1 could be possible in the next couple of weeks. Then we could possibly move to Phase 4. Hopefully moving in the right direction. Barb Hendren – requirement Tier 2 – 10 people for meeting? Shaun Nordlie – yes. Recreation activities is 25, but meetings would be 10.

13.0 Other

13.1 CAMP Update – no real updates. Next month at the Board meeting we will do a workshop on capital projects. Jody Ware – recommendation that we change our CAMP updates to read Capital Project updates. Barb Hendren – good idea. Henry Doden – capital projects – can't get real numbers until geological survey is done. Barb Hendren – part of Ted Labels research is he will be giving us numbers on hiring a geotechnical engineer. Long investigative process.

Tom Ohms motioned “to reinstate Roberts Rule of Order.” Seconded by Gordon Williams.

Motion to adjourn from Mike Harris at 10:03 a.m.

Recording Secretary, Rhonda Perry

President, Barb Hendren

Corporate Secretary, Steve Tribbey

Date