

**Apple Canyon Lake Property Owners Association
Board of Directors Meeting Minutes
November 16, 2019**

APPROVED

2.0 Call to Order – President Jody Ware called the regular meeting of the Apple Canyon Lake Property Owners Association to order at 9:00 a.m. on Saturday, November 16, 2019.

3.0 Pledge of Allegiance – After the Pledge of Allegiance, a quorum was present with the following directors in attendance: Jody Ware, Barb Hendren, Bob Ballenger, Mike Harris, Gary Hannon, Steve Tribbey, Gordon Williams, John Diehl and Tom Ohms. Shaun Nordlie was also in attendance.

4.0 Approve/Adopt Minutes from the October 19, 2019 Meeting – Barb Hendren motioned “to approve the minutes of October 19, 2019.” Seconded by Mike Harris, motioned carried.

5.0 Treasurer’s Report – Gary Hannon and Shaun Nordlie presented the October 2019 Treasurer’s Report. The full report will be in *The Apple Core*.

6.0 Committee/Commission Reports

Lake Monitoring – Steve Tribbey reported that they went out on the lake for the last time on October 25. Clarity was at 7 feet with surface temperature at 53 degrees.

Recreation – Mike Harris reported that the Haunted Trail started with 65 volunteers and ran like a well-organized machine with no incidents. There were 486 participants. Thank you to the Board members for volunteering, and the Maintenance and Safety & Security departments who worked to make this run smoothly, safely and successfully. We all shine at ACL when working together. Met on October 28 – calendar correction for Cookies & Cocoa with Santa that will be held at the clubhouse, profit of \$5,223 from the Ice Cream Social and \$2,245 profit from the Haunted Trail. Jody Ware suggested capacity for the Haunted Trail should be discussed at the next Recreation meeting – should it be 500?

Rules & Regulations – Mike Harris reported that fines have been discussed and will be coming to the December Board meeting. Section on Motorized Vehicles-Recreational and trash disposal will be discussed today.

AECC – Steve Tribbey reported they met on November 2. They are working on Building Code revisions to be discussing further at the next meeting.

Nominating – Barb Hendren reported that there was a good turnout at the candidate get together at the Pro Shop. Three candidates have submitted paperwork to run for the Board – still need two more. Deadline for submitting the paperwork is January 20.

Strategic/Long Range Planning – Jody Ware reported that there was no meeting.

Golf – John Diehl reported that there was no meeting.

Campground – John Diehl reported that there was no meeting.

Trails – Tom Ohms reported that there was no meeting and the Commission will not meet until March 28, 2020.

CAMP Architecture & Design – Joe Wiener reported that they have not met. The architects and engineers are about 50% done with development drawings. The Construction Manager has

priced those, we are getting real bids confirming the numbers and offered suggestions on saving money. Construction Manager Contract will be presented at the next meeting. Joe would like to hold a BoD workshop on December 14 bringing everyone up to date and to present the Construction Manager contract. This project will also require a special use permit. Joe will be meeting with Jo Daviess County Planning & Development, sharing the plans for the administration building, event center and changes we want to make to the campground. Jody Ware reported that we most likely will be changing the Board meeting to December 14. This should be an agenda item rather than a workshop.

Conservation – Paula Wiener reported that Joe Rush attended the November meeting. Discussed fish shocking and the Bigger, Better Bluegill Program and whether we want to have that be a mandatory program next year. The Watershed Education Day is on the agenda today.

CAMP Financing & Marketing – Barb Hendren reported that there was no meeting.

Employee Handbook Ad Hoc – Shaun Nordlie reported they are working through updates from 17, 18 & 19 with the state and federal regulations, with the exception of marijuana. Will meet again to discuss changes from the staff.

Deer Management – Gordon Williams reported that there was no meeting, but the deer harvest through 11/4 numbers were 20 antlerless deer and 1 antlered deer with a total of 121 deer being seen by the hunters. Will meet again on February 15.

ACLPO Foundation – Jody Ware reported that the fundraisers have included the Poker Run in September along with the Round It Up at the Pro Shop and Marina still going on. We do have a bench promotion going on as well. We are planning to have a UTV Raffle starting December 1st. \$10.00 per ticket or three for \$20.00. The drawing will be on September 12, 2020 at the Poker Run. We are working with Full Throttle in Lena. We will also be bringing back the Meat Paddle drawing taking place on December 21. Just Jake will be playing at the Pro Shop.

7.0 General Manager's Report – Shaun Nordlie reported we have sign-ups for every section for fiber. We are pushing this in an eblast and on Facebook. We need to have enough people signed up; need commitments. Come spring Sand Prairie will be laying fiber. The Pro Shop has an entertainment schedule all winter.

8.0 President's Report – Jody Ware reported that they are busy preparing for the General Manager's end of the year evaluation. Also collecting data from the Pro Shop, checking quality of service, food and atmosphere. Please participate in the survey.

9.0 Property Owners Comments

10.0 Consent Agenda

10.1 Committee/Commission Changes – Gordon Williams motioned “to approve the consent agenda items 10.1 Committee/Commission changes (to appoint Todd Kintop to the Strategic/Long Range Planning Commission; to appoint John Diehl and Joe Forman to the Board Policy Ad Hoc Commission; and to accept the resignation of Carmel Cottrell, LeAnne Killeen, Pat Reese, and Rosanne Brandenburg from the Recreation Commission) and 10.2 Appeals Board recommendation (to uphold citations #4754, #4759, #4760 and #4761 issued to Minogue, and to suspend citation #4757 issued to Minogue).” Seconded by Tom Ohms, motion carried.

11.0 Unfinished Business

11.1 Rules & Regulations Housekeeping – Mike Harris motioned “to approve the Rules & Regulations housekeeping changes as presented at the November Board meeting.” Seconded by Steve Tribbey, motioned carried with three corrections. 1) Page 25 G. Guest Use of ATV – should add annually at the end of the sentence. 2) Page 23 replace “Safety & Security Chief” with “Manager.” 3) Page 26, A1 should be “windshield” not “window shield.”

12.0 New Business

12.1 Property Owner Citation Appeal – Mike Harris motioned “to go to closed session to discuss property owner violation.” Seconded by Barb Hendren, motion carried. Steve Tribbey motioned “to return to open session.” Seconded by Tom Ohms, motion carried. Mike Harris motioned “to uphold the citation #4756 issued to owners Luanne & Steve Minogue, lot 9-202.” Seconded by Gordon Williams. Roll call – Bob Ballenger – aye; Mike Harris – aye; Barb Hendren – aye; Gary Hannon – aye; Tom Ohms – aye; Steve Tribbey – aye; John Diehl – aye; Gordon Williams – aye. Motion carried.

12.2 Watershed Education Day – Gary Hannon motioned “to allow the Conservation Commission to present Watershed Education Day on June 20, 2020 and invite both ACL residents and those residing within the boundaries of the Apple Canyon Lake Watershed to attend.” Seconded by John Diehl. Question about a monitoring system for participants. Paula Wiener explained they will use the list that has been used for the farm dinner for invitations. There will be no publicity or outreach. This is potentially a substitution for Farm Days. Non-owners – do we have a work around for parking at Nixon Beach? Will redirect to Conservation to keep that in mind. Motion carried.

12.3 Dissolve 50th Anniversary Event Planning Ad Hoc Commission – Mike Harris motioned “to dissolve the 50th Anniversary Event Planning Ad Hoc Commission.” Seconded by Barb Hendren, motion carried.

12.4 Loan to ACLPO Foundation – Tom Ohms motioned “to approve the loan of \$11,000 to the ACLPO Foundation for the purpose of purchasing a 2020 Polaris Ranger 570 UTV to be raffled at the 2020 Poker Run. The loan will be repaid in quarterly installments during the 2020 fiscal year.” Seconded by Gordon Williams. John Diehl expressed concerns about a small element of risk here, we don’t know how many tickets will be sold. Small risk we would not recover the loan and also concerns about transferring the funds. Very distinctly a separate entity. Jody Ware reminded all that the Foundation money goes in ACL – ACL manages our money. We do have bench orders coming in and we will be having the Poker Run prior to this. Tom Ohms feels we need to be able to say we have the machine before we sell tickets. Lena Lions does their raffles the same way. This could generate some substantial money for us. This is a one-shot deal and will not be a yearly request from the Foundation. Gary Hannon believes it will be successful but asked why we have to have it now since we won’t need it until April. Jody Ware explained we have to own it before we can start sales, and we want to send out tickets with our assessments. Gary Hannon asked if we can change this to say next year. We can approve but money is not available until next year. Jody Ware stated that the purpose of the Foundation is to support ACL – be a good partner. Mike Harris stated that we have never loaned money for anything. If we loan out \$11,000 for next year, people will ask why you are raising my dues when you have an extra \$11,000 sitting around. Jody Ware feels the \$11,000 isn’t sitting there and you are lending it to your partner. Gary Hannon – can we hold the money until January. Tom Ohms reminded all that the Foundation money will go to improve the Lake. This is a one-time request. Shaun Nordlie reminded the Board that we discussed that the Association would help

the Foundation for a couple of years to get started. This success of this project would help us get going. Full Throttle will store once we purchase the ATV and until we need it. Any rebates will come back to us; could be \$300 – \$500 rebate. We want to have purchased the machine before we sell tickets. Gordon Williams agreed – we are not going to sell tickets for a machine we cannot guarantee or do not own. Roll call – Bob Ballenger – abstain; Mike Harris – aye, Barb Hendren – aye, Gary Hannon – aye; Tom Ohms – aye; Steve Tribbey – aye; John Diehl – nay; Gordon Williams – aye, motion carried.

12.5 Rules & Regulations: Motorized Vehicles-Recreational – 1st Reading – Barb Hendren motioned “to suspend open session and Roberts Rule of Order to discuss 1st Reading of Motorized Vehicles-Recreational.” Seconded by Mike Harris, motion carried. Questions about what is the definition of a flatbed – is that a space behind the machine with no sides? We are talking about a trailer. Is Security currently stopping UTVs now with a dump box with no seats? They should be. Manufacturer’s recommendation and/or actual seat count should be followed; a jump seat mounted in the flatbed is approved. Section F, #12 explains. This will return in December for 2nd Reading.

12.6 Rules & Regulations: Trash Disposal & Recycling – 1st Reading – Jody Ware asked if members at the Campground pay a trash fee, if so, that should be added in the 1st paragraph. Homeowners and seasonal campground renters should be added. Barb Hendren feels this is a good idea and it is well done but feels we should include a definition of our recyclables – what they take and what they do not. Gary Hannon asked about the statement that entry to the facility will be denied without the appropriate pass. Jody Ware confirmed that is a requirement, they expect you to show up with your trash pass. Tom Ohms motioned “to reinstate open session and Roberts Rule of Order.” Seconded by Steve Tribbey, motion carried.

12.7 December Meeting Date – Steve Tribbey motioned “to move the December Board meeting to December 14, 2019 at 9:00 a.m.” Seconded by John Diehl, motion carried.

Motion to adjourn by Mike Harris at 11:40 a.m.

Recording Secretary, Rhonda Perry

President, Jody Ware

Secretary, Barb Hendren

Date