

**Apple Canyon Property Owners Association
Board of Directors Meeting Minutes
May 18, 2019**

APPROVED

2.0 Call to Order – President Jody Ware called the regular meeting of the Apple Canyon Property Owners Association to order at 9:04 a.m. on Saturday, May 18, 2019.

3.0 Pledge of Allegiance – After the Pledge of Allegiance, a quorum was present with the following directors in attendance: Jody Ware, Jon Sonntag, Barb Hendren, Gordon Williams, John Diehl, Steve Tribbey, Bob Ballenger, Mike Harris, and Gary Hannon. Shaun Nordlie was also in attendance.

4.0 Approve/Adopt Minutes from April 27, 2019 Meeting – Barb Hendren motioned “to approve the minutes of April 27, 2019.” Seconded by Steve Tribbey. One edit under Committee Reports – Golf, first sentence, “which is going to **be** held on July 20th.” Motion carried with the one edit.

5.0 Treasurer’s Report – Treasurer’s Report will be in *The Apple Core*.

6.0 Committee Reports

Lake Monitoring – Steve Tribbey reported that they went out on the Lake on May 16th. Lake temperature is 61 degrees. The lake has not turned over yet.

Recreation – Jon Sonntag reported they have doubled the contestants for Smoke on the Water this year.

Rules & Regs – Mike Harris reported they have finalized the Appeals Process and we are starting to talk about Fines.

AECC – Steve Tribbey reported that the committee met on May 4th. They have issued 58 permits since January 1. The four property maintenance complaints they had received have been addressed with two more being addressed.

Nominating – Barb Hendren reported that the ballots went out, the Annual Meeting is June 8th.

Strategic/Long Range Planning - Gordon Williams reported that the committee met on May 3rd working on the finalized 2020 Plan on a Page, reviewing the Capital Project report and we also spent time creating the 2020 Plan on a Page budget.

Golf – John Diehl report that the committee met on May 14th. The Big Cup is on July 20th. We have at least five holes covered for the Adopt a Hole.

Campground – Gordon Williams reported that the committee met on May 4th. Pavilion Project was discussed, work continues. Five new seasonal campers in the campground this year. Pancake Breakfast is May 26 from 8 a.m. to 12 p.m. with a plant sale included this year.

Trails – Gary Hannon reported that the committee met on April 28th. Items under discussion included the North Bay Crossing, widening the turn on the trail path on #19, and considering underage drivers potentially taking a driver’s safety course.

CAMP Architecture & Design – Joe Wiener reported that the committee met on May 3rd discussing the completion of the design development phase and this will be presented to the Board at the workshop today.

Safety and Emergency Planning – Jody Ware reported that they have a meeting for May 28th with a final review of the Emergency Dam Plan and ACL Volunteer Policies and Procedures manual that will be shared with the Board.

Budget – Gary Hannon reported that the committee had the first budget meeting yesterday, next meeting will be June 21st.

CAMP Finance and Marketing – Gary Hannon reported that the committee met yesterday. This committee meets right after the Architecture & Design committee meets to bring potential costs to the meeting.

7.0 General Manager's Report – Shaun Nordlie reported that in his April report in *The Apple Core*, he talked about committees and commissions. Under the Not for Profit Act, an advisory team that advises the Board of Directors has everything listed as commissions rather than committees. Every committee now will be a listed and known as a commission except for the AECC and the Appeals Board will continue to be called a Board but will be a commission. The new bluegill slide is at the pool. Tennis courts are in the process of being recovered. Unfortunately, the weather is not cooperating.

8.0 President's Report – Jody Ware reported that she will not be here for the June 15 Board meeting, Barb Hendren and John Diehl will also not be present. At this meeting officers will also be elected.

9.0 Property Owner Comments

10.0 Consent Agenda

10.1 Committee Changes – Gordon Williams motioned “to separate the consent agenda items 10.1 and 10.2”. Seconded by Mike Harris, motion carried.

10.1 Committee Changes – Mike Harris motioned “to approve the consent agenda item: Committee changes (to appoint Rich Katzmann to the Strategic/Long Range Planning and Budget Committees.” Seconded by Gordon Williams. Motion carried.

10.2 Committee Changes – Steve Tribbey motioned “to approve the consent agenda item: Committee changes (the appointment of the Nominating Committee (to appoint Rosanne Brandenburg, Barb Hendren, John Killeen, Mike Tyson, Therese Nelson, Mike Yorke, and Bill Bourell to the Nominating Committee). Seconded by Bob Ballenger, motion carried.

11.0 Unfinished Business

12.0 New Business

12.1 Open Haunted Trail to the Public – Barb Hendren motioned “to allow the Recreation Committee to open the Annual Haunted Trail to the public each year”. Seconded by Mike Harris. Discussion: Bob Ballenger asked if we have a separate insurance policy for this event? Shaun Nordlie said no – was told it wasn't necessary. Jody Ware mentioned Event Insurance for a one-day event. Shaun will check with our insurance agent. Steve Tribbey asked about security, how many people would we be expecting? Cindy Carton is hoping for 700 people, we had 550 last year. Julie Jansen mentioned that they realize they need an organized plan with clear guidelines and good communication. Steve Tribbey would like to see costs on security for this. Cindy Carton also mentioned security is a big part of this, but we did big events with the county's support in the past. We can accommodate this – would be great PR for us. Jody Ware knows the Board has questions – she is concerned about strollers – double stroller, etc. Will the trail be able to accommodate that? Cindy feels the trail would accommodate and had strollers last year. Jody Ware was concerned about additional costs coming out of our Operating funds. Our goal in Recreation is to provide fun events and cover our expenses. Concerns about parking – Cindy Carton feels not all people will come at once, won't be bombarded at one time. Gordon asked about the marketing plan. Cindy Carton reported they will do Facebook ads, local papers, flyers, etc. Gary Hannon knows this can be very successful, there are none around here anymore and a lot of people could be out here. He is wondering if we should stay with owners only this year, get the flaws working out and then consider next year open to the public. Jody Ware wondered about Homecoming on the same night? We should find that out as well. They may even go trick or treating at the Campground before the Haunted Trail. We may be opening trick or treating to the public as well – two events going on at ACL. Mike Harris feels there are a lot of unknowns. Jon Sonntag reminded everyone that we can't necessarily fine the public – how do we deal with those situations? Steve Tribbey asked about handicapped accessibility – will this be an issue? Jody Ware questioned about the renter (farmer) being aware of this and aware that it may be open to the public. Cindy Carton said he was fine with this. Barb Hendren asked if he specifically knew it might be open to

the public. Cindy Carton did not talk specifically with him about that. Did the entire Recreation Committee agree on this? Tim Brokl reported that we made \$1,139.34 profit last year from this event. Mike Harris feels that any event including the public should come to the Board every year for approval. Barb Hendren mentioned that not everything was cleaned up on the trails from this event last year. Gary Hannon moved to amend the motion, removing “each year”, and replace with “in 2019.”; seconded by Steve Tribbey. Motion carried for the amendment. Vote on the motion: John Diehl – yea; Gordon Williams – yea; Barb Hendren – yea; Mike Harris – nay; Gary Hannon - nay; Bob Ballenger – nay; Steve Tribbey – nay, Jon Sonntag – yea. Jody Ware abstained; motion did not carry but can be revisited in June.

12.2 2020 Plan on a Page – Gordon Williams motioned “to approve the 2020 Plan on a Page as presented by the Strategic/Long Range Planning Committee.” Seconded by Mike Harris. Motion carried.

12.3 Appeals Board Documents – 1st Reading – Gary Hannon motioned “to suspend Roberts Rule of Order.” Seconded by Barb Hendren. Jody Ware informed all that this is the time for questions that we can take back to Rules & Regs before this comes back in June for a vote. Shaun Nordlie reported that this had all started 1 ½ years ago with a lot of conflicts in the document about the whole appeals process. Information is in three different documents – Rules & Regs, Procedures and Board Policy. Duplications are minimal. Now rules are in Rules, procedures are in Procedures, board policy is in Board Policy.

Completion of BOD meeting minutes taken over by acting secretary Barb Hendren after Rhonda Perry’s departure at 11:15 am. The meeting briefly recessed for the Workshop presentation by Sand Prairie Wireless at 11:16 a.m.

12.4 Building & Environmental Code – 1st Reading – (Bob Ballenger and John Diehl left the meeting at 11:51 am) Joe Wiener led the discussion and asked everyone to work from the hard copy in the board packet dated 5/9/2019. Jody serves on the Legal Commission, and as part of the alignment of governing documents, has taken the latest draft of the Covenants and gone through them to match the language with the Building Code. We need to be consistent between the two.

Motion to resume Robert’s Rules of Order by Barb Hendren, seconded by Steve Tribbey.

Motion to adjourn by Mike Harris at 1:06 pm.

Recording Secretary, Rhonda Perry/Barb Hendren

President Jody Ware

Secretary, Barb Hendren

Date