

**Apple Canyon Lake Property Owners Association  
Board of Directors Meeting Minutes  
January 19, 2019**

**APPROVED**

**2.0 Call to Order** - President Jody Ware called the regular meeting of the Apple Canyon Property Owners Association to order at 9:00 a.m. on Saturday, January 19, 2019.

**3.0 Pledge of Allegiance** – After the Pledge of Allegiance, a quorum was present with the following directors in attendance: Jody Ware, Steve Tribbey, Mike Harris, Jon Sonntag, Gordy Williams, and Barb Hendren; Gary Hannon and John Diehl attended via teleconference. Shaun Nordlie was also in attendance. Bob Ballenger was absent.

**4.0 Approve/Adopt December 15, 2018 Minutes** – Barb Hendren moved “To approve the minutes of December 15, 2018.” Seconded by Steve Tribbey. Motion carried with 6 yes, and Gordy Williams abstaining.

**5.0 Treasurer’s Report** – Gary Hannon presented the December Treasurer’s Report.

**6.0 Committee Reports**

**Deer Management**– Jon Sonntag reported that the deer harvest count is 26 total, 23 of which were does. The season closes January 31.

**Safety and Emergency Planning** – Jody Ware reported that they are now working on a policy manual for the volunteer corps, and also are in discussion about insurance issues.

**Governing Document Alignment Ad Hoc** – Jody Ware reported they met in January to discuss the first codification document. The company implementing the codification had a list of 15 questions, which have been answered.

**7.0 General Manager’s Report** – Shaun Nordlie advised that his report will be in *The Apple Core*.

**8.0 President’s Report** – Jody Ware commented that her report will be in *The Apple Core*.

**9.0 Property Owners Comments**

**10.0 Consent Agenda**

**10.1 Committee Changes** – Steve Tribbey moved “To approve the consent agenda items: Committee changes (to appoint Allen Hendren to the Deer Management Committee); and to dissolve the inactive Legislative Action Committee.” Mike Harris seconded. Motion passed with 6 yes votes and Barb Hendren abstaining.

**11.0 Unfinished Business**

**12.0 New Business**

**12.1 General Manager’s Employment Agreement** – Gordy Williams moved “To approve adjustment in the General Manager’s Employment Agreement as agreed upon by the Board of Directors.” Seconded by Steve Tribbey. Motion carried unanimously.

**12.2 Organizational Chart Update** – Mike Harris moved “To approve the changes to the ACL organizational chart.” Seconded by Jon Sonntag. Discussion: should the new Golf Manager be reporting to the Pro Shop Manager? Since the position works out of the Pro Shop, it makes sense. Also, should the Pro Shop Attendants be reporting to the Golf Manager as the chart shows? No, they will report to the Pro Shop Manager. A line will be added to show the Pro Shop Attendants report to the Pro Shop Manager, and not the Golf Manager. Motion passed unanimously.

**12.3 Fairway Mower Purchase** –Jody Ware pointed out that the total price listed in the issue and analysis paragraph in the board packet should be corrected to \$63,639.69. Mike Harris moved “To approve the additional expenditure of \$2,639.69 for the purchase of a John Deer 7500A Fairway mower from JW Turf out of Elgin, IL. The additional money will come out of the 2019 R & R Budget.” Seconded by Barb Hendren. Discussion: We are not trading in the old fairway mower but keeping it as a backup – is this necessary? Shaun commented it will be helpful to have a backup if we get behind in mowing like we did in last year’s wet summer when mowing time is limited. The old mower can also be used in other areas like the campground. Motion carried unanimously

**12.4 Scavenger Services Agreement** – Jon Sonntag moved “To approve the new contract with Montgomery Trucking of Galena, IL.” Seconded by Gordy Williams. Motion passed unanimously.

Motion to adjourn by Mike Harris at 9:21 am.

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Recording Secretary, Barb Hendren

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President Jody Ware

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Secretary, Barb Hendren

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Date