

**Apple Canyon Lake Property Owners Association  
Board of Directors Meeting Minutes  
January 21, 2017**

**APPROVED**

**2.0 Call to Order** – President Jody Ware called the regular meeting of the Apple Canyon Lake Property Owners Association to order at 9:03 a.m. on Saturday, January 21, 2017.

**3.0 Pledge of Allegiance** – After the Pledge of Allegiance, a quorum was present with the following directors in attendance: Jody Ware, Jon Sonntag, Barb Hendren, Rich Krasula, John Asta, Gordon Williams, Gary Hannon (via conference phone). Jim Craig and Bob Ballenger were absent. General Manager Shaun Nordlie was also in attendance.

**4.0 Approve/Adopt December 17, 2016 Minutes** – Rich Krasula motioned “to approve the December 17, 2016 minutes with discussed changes to 7.0, 12.1 and 12.5.” Seconded by Jon Sonntag. Motion carried unanimously.

**5.0 Treasurer’s Report** – Rich Krasula reported there would be no Treasurer’s report this month.

**6.0 Committee Reports –**

**Trails** – George Drogosz, Chairman, reported that the January meeting was cancelled due to not having a quorum. Another meeting will be scheduled for February or March.

**Nominating** – Barb Hendren reported that six candidates have submitted applications for the Board. The next meeting will be January 31. January 23 is the deadline for applications.

**Legal** – Jody Ware reported there will be a meeting tomorrow to continue to work on our governing documents.

**CAMP** – Shaun Nordlie reported they met last Wednesday. Next meeting will be February 1 with Cindy Carton inviting someone from the Galena Chamber to help write surveys. Will be meeting with land planners and architects on how we want to proceed, committee will probably be meeting every two weeks for the next few months.

**Strategic/Long Range Planning** – Jody Ware reported there is a meeting set for next week. We will be creating the Strategic Plan Dashboard. Our progress on achieving our goals will be recorded in *The Apple Core*.

**7.0 General Manager’s Report** – Shaun Nordlie reported that dues are coming in – approximately \$40,000 per day, expecting more as we get closer to the March 1 deadline. We received a letter from IEPA stating we did not receive the 319 Grant. This would have helped offset some of the cost of the Watershed Plan. We concluded our interviews last Friday for our attorney search. Will meet again on Monday go over references and will have a recommendation for the February Board meeting to approve our legal counsel. R&R projects have been started. Maintenance have been working on docks. Shaun has and will be attending water conservation conferences and classes. He is gaining great information on watersheds and water quality.

**8.0 President’s Report** - Jody Ware reported that there are new changes in CICAA for 2017 and she handed out a summary of those changes. One of our goals is to create a foundation program for Apple Canyon Lake. Don Ford, Shaun Nordlie and Jody Ware met with the Galena Territory and their Foundation President and CEO to learn how that was structured. Shaun has been

attending informational meetings regarding the Jo Daviess Community Foundation that is being formed.

**9.0 Property Owner Comments**

-George Drogosz, 8-48 and Trails Committee Chairman, wanted to comment on the safe operations of ATVs, UTVs and golf carts on our trail system. It was recommended that the Trails Committee should go to Rules & Regs to make more rules. Has not been able to meet with the Trail Committee, but George would like to rescind the article of guidelines – we have too many rules. A lot is more common sense than a rule. People do not read rules and this would put an undue strain on our Security staff. Shaun Nordlie asked if he could meet with George after the meeting to discuss the guidelines further. Rich Krasula stated that his major concern was that he felt there was misleading information in the guidelines on where the ATVs, etc. could drive. George feels we have too many rules, need common sense. Jody Ware felt the guidelines sheet was a please do this; please do that, and rules hold more meat. If you don't follow the rules you get fined. Posting and consolidating all ATV use signs could be an opportunity to get the information out in a different way. People don't read the Rules and Regulations manual before going on the trails. Use one sheet-easy to read. Committee needs to talk about this, we want all members and all guests to be safe.

**10.0 Consent Agenda** – No Consent Agenda items.

**11.0 Unfinished Business** – No Unfinished Business.

**12.0 New Business**

**12.1 Jo Daviess County SWCD Professional Services Agreement** – John Asta motioned “to approve the renewal of the Professional Services Agreement with the Jo Daviess County Soil and Water Conservation District (SWCD) for the period of January 1, 2017 through December 31, 2017.” Seconded by Rich Krasula, motion carried unanimously.

**12.2 2017 Short and Long Term Goals for GM** – Gordon Williams motioned “to approve the goals and incentive performance procedure recommended by the Executive Committee for the General Manager for 2017 to be paid in 2018.” Seconded by Rich Krasula, motion carried unanimously.

**12.3 Recreation Committee Designated Funds Purchase** – Jon Sonntag motioned “to approve the purchase of HPZ5600 44” Wide Format Printer, first year of supplies, and a 3-year full-coverage warranty for a cost not to exceed \$8,000.00 to be paid from the Recreation Committee’s Designated Fund.” Seconded by Barb Hendren. Rich Krasula noted that Exhibit A doesn't have a vote recommendation by committee and asked if there was a vote taken. Shaun Nordlie reported that there was a vote taken. Rich Krasula asked if we got three quotes and Shaun Nordlie reported that we did get three quotes and he wanted to thank Tim for his work on this project. Motion carried unanimously

Motion to adjourn by John Asta, meeting adjourned at 9:30 a.m.

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Recording Secretary, Rhonda Perry

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President, Jody Ware

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Secretary, Gary Hannon

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Date