

**Apple Canyon Lake Property Owners Association
Board of Directors Meeting Minutes
October 15, 2016**

APPROVED

2.0 Call to Order – President Jody Ware called the regular meeting of the Apple Canyon Lake Property Owners Association to order at 9:05 a.m. on Saturday, October 15, 2016.

3.0 Pledge of Allegiance – After the Pledge of Allegiance, a quorum was present with the following directors in attendance: Gordon Williams, Gary Hannon, Bob Ballenger, Rich Krasula, Jim Craig, Barb Hendren and Jon Sonntag. John Asta was absent. General Manager Shaun Nordlie was also in attendance. Jody informed the group of changes in the agenda: new item added to the consent agenda, 10.2; and we are moving 12.12 up on the agenda.

4.0 Approve/Adopt September 17, 2016 Minutes – Gary Hannon motioned “to approve the September 17, 2016 minutes.” Seconded by Rich Krasula. Motion carried.

5.0 Treasurer’s Report – no Treasurer’s Report.

6.0 Committee Reports –

Lake Monitoring - Gary Hannon reported that they checked for clarity on October 12 and it was at 12’2” which is very clear. Last year it was only at 4.5’. The dissolved oxygen level was at 25’, last year it was at 30’. Temperature of the lake was at 63.7 degrees, last year it was at 57.9 degrees.

Conservation – Paula Wiener reported that at a recent meeting Joe Rush, Lake Consultant, attended along with seven fishermen to discuss dropping trees in the lake. Joe will talk more about this later on in the meeting. Weed and algae management in the lake was discussed. Discussion about stocking the lake with Northern Pike, but there were none available and we will get on the list early in the spring. We have a new sign designating the Hawthorne Prairie. We will get a permanent sign later on.

Nominating – Barb Hendren reported that they are refining their questionnaire that goes to candidates.

Employee Job Description Ad Hoc – Jody Ware reported that they are continuing to update job descriptions for employees at the lake. All manager job descriptions are completed.

Employee Handbook Ad Hoc – Gary Hannon reported that the handbook is finished and this is on the agenda for approval today. Gary wanted to thank the Board members and committee members for all of their hard work.

Trails – George Drogosz reported that they will be having a meeting at 1:00 p.m. today. Gary Hannon also informed the group that there are a lot of issues coming up and encouraged everyone to attend.

7.0 General Manager’s Report – Shaun Nordlie reported the promotion of Julie Janssen to Safety & Security Manager and Terri Stiefel as Pro Shop Manager. He wanted to thank Megan Shamp and Stacy Anderson in the office for all of their work on the foreclosures – we have 16 liens and four are making promises that they will pay. Riprap starts this week; we will spend

\$50,000. Cubs game tonight – food and drink specials at the Pro Shop for every Cubs game. The Abacus21 software purchase is moving along. There will be Watershed meetings next Thursday at 7:00 p.m. and next Saturday at 10:30 a.m.

President's Report – Jody Ware reminded the Board we do not want to lose sight of three very important documents – 2013 and 2015 Strategic Plans; the Comprehensive Master Plan, and the companion document. These documents will make our vision a lot more achievable. Her full report will be published in *The Apple Core*.

9.0 Property Owner Comments

Henry Doden, 13-129 – Shared a copy of an email that was sent by his neighbor to Shaun Nordlie about getting started on their access to their dock. Shaun stated in the email that work will be started on that. Nothing is done yet. Access to lots and access from trails to lots needs work. Shaun reported that they just finished Presidents Bay silt clean out and will use the silt to help with access to that dock. Shaun will meet with Henry for input and depending on the weather could start on this project next week. Rain has delayed this. Jim Craig commented that maintenance needs to take care of edges and accesses before moving on to the next trail. Henry also reported that nothing has been done with the new home on Eisenhower as far as seeding. Rules are not being enforced. Shaun reported that they were given a deadline and he will check on this.

George Drogosz, 08-048 – George has been at the lake full-time for 10 years and has owned property since 1996. He is involved in the Trails Committee and feels he is up against a brick wall. The original plans for the trails were 14 feet wide (4 feet for parking and 10 feet for trails). The maintenance leader at the time did not allow them to be involved with the development of the trails. Weeds and brush are not trimmed down. George will meet with Shaun to discuss.

10.0 Consent Agenda -Bob Ballenger motioned “to approve the consent agenda items: Committee changes (to appoint Pat Mannix to the Golf Committee and the Pro Shop Food and Beverage Study Ad Hoc Committee; and to accept the resignation of Betty Asta from the Conservation Committee and Larry Loete from the Legal Committee) and designated signers for ACLPOA accounts (to designate Shaun Nordlie, General Manager and Carrie Miller, Financial Manager; and Board of Directors members Jody Ware, President; Bob Ballenger, Vice President; Rich Krasula, Treasurer; Gary Hannon, Corporate Secretary; John Asta, Jim Craig, Barb Hendren; Jon Sonntag, and Gordon Williams as designated signers for ACLPOA accounts at Apple River State Bank).” Seconded by Gordon Williams, motion carried unanimously.

11.0 Unfinished Business

11.1 Seasonal Campsite Assignment Procedures – Jim Craig motioned “to approve the amended Campsite Waiting List Procedures, which will be effective immediately and will replace the current Campsite Waiting List Procedures outlined in the Operational Procedures section of the Governing documents.” Seconded by Jon Sonntag. Motion carried unanimously.

12.0 New Business

12.12 Adding Fish Structure to the Lake – Gary Hannon motioned “to allow the Conservation Committee to drop cedar trees in the lake this fall under the direction of Joe Rush, Lake Consultant, and Joe Willis, area fish habitat expert.” Seconded by Barb Hendren. Joe Rush had

attended an earlier Conservation Committee meeting and is present today at the Board meeting to discuss fish habitat structures. Cedars are a very good structure for ACL and placing trees will help the fishing over time. Trees will not be put where we are dredging – typically put in the 12-17 foot range, however, some shallow structure would be needed as well (under docks, etc.). A cedar can last a long time under water. Artificial structure was also discussed. This structure will give bass the opportunity to sit and feed rather than roam around looking for food. This helps with fish growth. We can put structures in for spawning habitat, but spawning does not appear to be of concern. Every drop will be mapped. Jim Craig asked about how many trees and how much will this cost? Two Board members are on the committee; we have to trust the committee to get this done in November. Rich motioned “to amend the motion by removing Joe Willis, Area Fish Habitat Expert and add with final approval by the General Manager.” Seconded by Bob Ballenger. Motioned carried with Jim Craig voting Nay. Motion to approve amended motion. Motion carried with Jim Craig voting Nay.

12.1 Adoption of the 2017 Operating Budget – Bob Ballenger motioned “to adopt the 2017 Operating Budget as published in the September issue of *The Apple Core*”. Seconded by Rich Krasula. Motion carried unanimously.

12.2 Adoption of the 2017 R & R Budget – Gordon Williams motioned “to adopt the 2017 R & R Budget as published in the September issue of *The Apple Core*.” Seconded by Rich Krasula. Motion carried.

12.3 Adoption of the 2017 Operating and Building Fee Schedules – Rich Krasula motioned “to adopt the 2017 Operating Fee Schedule and Building Fee Schedule as published in the September issue of *The Apple Core*.” Seconded by Gary Hannon. Jim Craig asked about the Campground Trash Pass being more expensive. Shaun reported that no changes were made, these were the same as last year and we can make note to discuss next year. Motion carried unanimously.

12.4 Designated Fund Usage – Yardage Markers – Barb Hendren motioned “to approve the purchase of Yardage Markers in an amount not to exceed \$2,000, to be paid from the Golf Committee’s Designated Fund. The current balance in the fund prior to this expenditure is \$11,891.94 (as of August 31, 2016 financials).” Seconded by Rich Krasula. Motion carried unanimously.

12.5 Boat Slip Assignment Procedures – Jim Craig motioned “to approve the amendment to the Boat Slip Assignments section of the Operational Procedures. The amendment will be effective immediately upon approval.” Seconded by Jon Sonntag. Jody reported that this was added after the September Board meeting. The Boat Slip procedure and the Campsite procedure mirror each other. Rich Krasula mentioned that we need information on how dates will be posted, website. Motion carried unanimously.

12.6 Foreclosure of Liens – Gordon Williams motioned “to approve foreclosure of liens on the following lots: 04-052, 04-120, 05-130, 07-005, 07-120, 07-194, 07-260, 09-056, 09-087, 10-086, 11-003, 11-079, 11-128, 11-185, 12-028, and 12-038.” Seconded by Gary Hannon. Motion carried unanimously.

12.7 Chronic Wasting Disease (CWD) Testing – Mandatory Specimen Collection – Rich Krasula motioned “to approve the requirement that “all Apple Canyon Lake Deer Management Program participants remove the heads from any deer harvested on ACL property, and provide them to the Illinois Department of Natural Resources for CWD analysis. Security will monitor deer check-in to ensure compliance with this requirement. Special consideration is provided for

trophy heads, but the requirement must still be fulfilled.” Seconded by Jon Sonntag. Motion carried unanimously.

12.8 Penalties for Non-Compliance with CWD Testing Specimen Collection – Bob Ballenger motioned to approve the penalties for non-compliance with Chronic Wasting Disease (CWD) requirement as recommended by the Deer Management Committee. “Any hunter that does not comply with the mandatory deer head collection requirement will be penalized as follows. First and any following infraction: the harvested deer will not be counted in the hunter’s deer total. Second infraction: a two-week suspension will be added to the first infraction penalty. Third infraction: hunter will be permanently removed from the Apple Canyon Lake Deer Management Program.” Seconded by Rich Krasula. Motion carried unanimously.

12.9 Deer Management Committee Designated Funds Usage – Gordon Williams motioned “to approve the expenditure not to exceed \$400 from the Deer Management Committee’s Designated Fund for purchase of compound shears and a used refrigerator (if the refrigerator is needed). The balance in the Deer Management Committee’s Designated Fund prior to this purchase is \$777.22 (as of August 31, 2016 financials).” Seconded by Rich Krasula. Motion carried unanimously.

12.10 Rules & Regulations Revision Request – Jon Sonntag motioned “to support the recommendation from Rules & Regs to uphold the decision to deny the request to change the guidelines on the size of boats on Apple Canyon Lake.” Seconded by Gary Hannon. Motion carried unanimously.

12.11 Employee Handbook – Gary Hannon motioned “to approve the Employee Handbook as presented by the Employee Handbook Ad Hoc Committee, with input from Association Attorney Phil Jensen and the Board of Directors.” Seconded by Barb Hendren. Motion carried unanimously.

Motion to adjourn by Jim Craig, adjourned at 10:50 a.m.

Recording Secretary, Rhonda Perry

President, Jody Ware

Secretary, Gary Hannon

Date