

**APPLE CANYON LAKE PROPERTY OWNERS' ASSOCIATION  
ANNUAL MEETING MINUTES  
JUNE 11, 2016**

**UNAPPROVED**

**1.0 Call to Order** – President Mike Harris called the meeting to order at 1:00 P.M. Mike mentioned that item 8.0 would be moved to after 12.0 on the agenda.

**2.0 Pledge of Allegiance** – Following the Pledge of Allegiance, a quorum was present with the following directors in attendance: Mr. Mike Harris, Mr. Bob Ballenger, Mr. Rich Krasula, Mr. Chuck Larsen, Mr. Jim Craig and Ms. Jody Ware, Mr. John Asta, Ms. Marge Clark and Mr. Fred Turek. General Manager Shaun Nordlie was also in attendance.

**3.0 Adopt Minutes of 2015 Annual Meeting** – Rich Krasula moved, with a second by Chuck Larsen, to adopt the June 13, 2015 Annual Meeting Minutes. The motion carried unanimously.

**4.0 Directors Election Procedure** – Karen Loete, Chair of the Tellers Committee, provided an overview of the election process and the duties of the Tellers Committee. She explained that the blue envelopes come into the office, where they are verified by staff as in good standing and legitimate. Those envelopes are then placed in a lockbox, and remain there until the morning of the Annual Meeting when they are given to the Tellers Committee. The Tellers Committee then opens the blue return envelope and removes the white ballot envelope, ensuring that the vote is secret. The blue envelopes are kept for one year after the election. The results of the count are given to the Board President to announce at the end of the Annual Meeting. No questions were asked of Ms. Loete.

**5.0 Treasurer's Report** – Rich Krasula read from his lengthy report which was included in the packet and will be published in its entirety in *The Apple Core*. Rich detailed the payoff of the pool loan from US Bank and the change of banking institutions for the Association.

**6.0 Honkamp Krueger Financial Report** – Sue Lawler (via teleconference) of Honkamp Krueger, the firm that performed the annual audit of the financial statements, reported that as part of the audit it is their responsibility to come in and perform the audit in order to express an opinion that the financial statements are materially correct in accordance with the income tax basis of accounting. As a result of their procedure, they did issue an unqualified opinion, which indicates the financial statements are materially correct in accordance with income tax basis of accounting. This is the best opinion the Association can receive from an audit. She also stated that during the audit process, internal controls are also reviewed. ACL has some difficulties with the segregation of duties, due to the small number of staff involved in handling cash. The Association has mitigating factors that help overcome this issue. Any questions for Honkamp Krueger can be sent through management.

**7.0 General Manager's Address** – General Manager, Shaun Nordlie did a PowerPoint presentation reviewing the accomplishments of the Association for 2015 -2016.

**9.0 Announcement of the Nominating Committee** – President Mike Harris announced that Rich Miranda, Edie Petelle, Rosanne Brandenburg, Mike Cammack, Barb Hendren, Mike Tyson, and Vickie Sershon have agreed to volunteer for 2016-2017 and were approved at the May 2016 Board of Directors Meeting.

**10.0 Member Questions/Comments –**

- Erin Winter, 5A62, thanked Mike Harris for his dedication to Apple Canyon Lake and mentioned that Mike played a big role in improving our trail system. Erin then presented Mike with a gift.
- Henry Doden, 13-129, brought up the crumbling steps outside the clubhouse and that they have been in this condition for a long time. General Manager mentioned that the repair is on the list and will be repaired soon.

**11.0 Election Results –** President Mike Harris presented the results of the election. There were 676 ballots received of which 655 were valid. Gary Hannon is elected to the Board for a one-year term. The three candidates elected to the Board for a three-year term are, in no particular order, Barb Hendren, Gordon Williams and Jon Sonntag.

**12.0 Recognition of Board Members Whose Terms End –** General Manager Shaun thanked Fred Turek, Chuck Larsen, Marge Clark, and Mike Harris for their commitment to Apple Canyon Lake and for their help to him in his time at ACL.

**8.0 Presentation of Distinguished Service Awards –** Cindy Carton gave background on the Distinguished Service Award, which was created in 2000 to recognize individuals who have volunteered and contributed outstanding community service to ACL. She also thanked the Board of Directors and all committee participants.

This year’s female honoree moved to ACL full time in 2010 and has been serving ever since. She started with the Recreation and Golf Committees and is still on those committees, and is secretary also. She has served on the Rules and Regulations Committee and is currently on the Tellers Committee. She is the treasure of the Ladies Golf League and involved with the What’s Trump Relay for Life group. She is a regular card player and is always volunteering to chair or help with recreation events. Cindy presented the Distinguished Service Award for 2016 to Pat Reese. Pat came forward to accept her award and said a few words. Pat said it was an honor to be included with the list of past winners. She also thanked the people that nominated and voted for her. She thanked her husband Tim too.

The male honoree was not able to be present to accept his award, but he has always had the best interest of ACL at heart. He has served on the Board of Directors, poured gas at the marina, organized the Rocking Chair Classic at the golf course, and volunteered in hundreds of events at ACL. He was involved with the clubhouse deck and ramp, information kiosk, and observation tower. He has been on the Editorial Review and Golf Committees and is currently on the Rules and Regulations and Maintenance Committees. He is known for donating “stuff”, many of his treasures have been used for prizes for recreation and golf events. If you ever received an unusual prize at an ACL event, it probably came from our 2016 recipient. Cindy presented the Distinguished Service Award for 2016 to Bob Stanger.

**13.0 Adjournment/Refreshments –** The meeting was adjourned at 2:15 P.M. and refreshments were offered.

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Acting Recording Secretary Shaun Nordlie

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President Mike Harris

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Date

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Corporate Secretary Jody Ware