

**APPLE CANYON LAKE PROPERTY OWNERS' ASSOCIATION
BOARD OF DIRECTORS MEETING
March 15, 2014**

APPROVED

2.0 Call to Order – President Deb McNamee called the regular monthly meeting of the Apple Canyon Lake Property Owners Association (ACLPOA) to order at 9:00 a.m. at the Apple Canyon Lake Clubhouse, Saturday, March 15, 2014.

3.0 Pledge of Allegiance – After the Pledge of Allegiance, a quorum was present with the following directors in attendance: Mr. Bob Ballenger; Ms. Marge Clark; Mr. Kevin Kavanaugh; Mr. Chuck Larsen; Ms. Debra McNamee; Mr. Rick Paulson; and Mr. Erin Winter. Mr. Josh Cocagne and Mr. Mike Harris were absent. Operations Director Tim Ridder and Recording Secretary Kandee Haertel were also in attendance.

4.0 Record/Adopt BOD Minutes from January 18, 2014 – Marge Clark moved, Rick Paulson seconded, to “adopt the January 18, 2014 Board Minutes as presented.” The motion carried unanimously with 7 yeas.

5.0 Treasurer’s Report – Marge Clark stated that there was no report because the auditors had not yet reported back to ACL.

6.0 Committee Reports

AECC – Rick Paulson reported that AECC had approved one detached garage and one lot combination. He noted that they are still in the process of reviewing the building codes to ensure they are in sync with the Covenants.

Budget – Marge Clark stated that the committee is planning to meet, but the date has yet to be confirmed. It looks like the meeting will be on April 26, so that a quorum can be present. At their meeting last November, they began thinking about the process of moving to zero based budgeting. The upcoming meeting will initiate the beginnings of that process, namely the chart of accounts and purchasing policies. These two items are essential in order to have zero based budgeting fully in place for the 2016 budget cycle.

Campground – Chuck Larsen and Jim Craig reported on a letter received for a camper who had lost his space because of paying his fees late. President McNamee noted that this issue would be discussed in Workshop.

Long Range Planning– Chuck Larsen reported that at the last meeting the Committee agreed to suspend their activities until the strategic plan is updated. More negotiation with Planning Resources is needed before we move on.

Dam Advisory – Chuck Larsen stated that last fall the Committee had submitted a 5 year plan to increase the spillway capacity to meet current regulations. They have been advised to put the full expense into the 2015 budget because of the move to zero based budgeting. This is not absolutely essential to ACL because the current dam has been grandfathered, however, there could be advantages with handling potential over topping and high lake levels.

Legal – Marge Clark stated the committee has not met and probably will not until all members can be present this summer.

Nominating – Rich Miranda reminded everyone that today is the Candidates Orientation with the Board and urged everyone to stay for that session. Next month is Meet the Candidates with all property owners. President McNamee specifically thanked Mr. Miranda for all his hard work on this committee.

Conservation – Erin Winter reported that the committee met on March 1st, but no quorum was present. They did agree to start a budget proposal and to have two greenway applications resubmitted. The 319 Grant has been tentatively approved after years of work. President McNamee specifically thanked Mike Malon, for his work, because his participation made a huge difference in finally obtaining that grant.

Maintenance -- Kevin Kavanaugh reported that the last committee meeting was cancelled for lack of attendance, however there is a special meeting scheduled to discuss the golf course's new irrigation system.

Rules & Regs – Jim Craig stated that the committee did not have a quorum at the last meeting. Their work at this time is to compare existing rules and regulations with the Covenants. President McNamee requested Operations Director Ridder do what he can to get this process moving because the Committee is coming up on their deadline.

Recreation – Kathy Richards stated that the committee has been working on the calendar of events for the coming summer. She told everyone to expect new events that will make for a great summer.

7.0 President's Report – President McNamee reminded everyone of the upcoming election as well as today's Candidates Forum. The Board has been planning for summer. Last fall, the pool consultants did not recommend a pool cover, which resulted in the pool being closed earlier than desired when the night time temperatures turned cooler. Although we did strive to keep the pool open longer, the cost of propane was too high. Tim Ridder recommended a pool cover which will be ordered. The retained heat from the sun should allow us to keep the pool open later in the day.

8.0 Operations Director's Report – Tim Ridder reported that ACL had a very successful recruitment fair with over 50 people attending. Many good candidates were interviewed for ACL's seasonal positions. He also reminded everyone of the new office hours. These new hours have been working out well so far and property owners have been able to access the office more conveniently. He then discussed the new program for slip swaps. The old process took too many staff hours, a long time to complete, and was an inconvenience for the property owners involved. He also announced the IDNR ATV sticker program has been postponed, and they have not yet announced a startup date. There were many questions about this program and the IDNR wants to get their program streamlined before implementing it. Bob Ballenger reminded everyone that the ACL sticker is still a requirement. Mr. Ridder also announced that all ACL trails are closed until further notice. They will be re-opened after the thaw is complete and the surface is hardened. Only walking the trails will be allowed until that time. He then continued by pointing out the new hand dryers, motion sensing lights, and venting system in the restrooms. These were installed as part of the Maintenance Department's work to make ACL more sustainable. The vents, in particular, will save a lot of propane, and provide a cost savings to ACL. He reported that the Steak Fry held at the Pro Shop was very successful. He urged everyone to consider attending the Italian night that happens every Thursday in the Pro Shop. There has been a

change in the process of issuing boat and ATV stickers. These will now be available at the office rather than at Security.

Property Owner Comments –

Marcy Stanger – 13-17 – stated that she is the delegate to JoCarroll Energy. She stated that the information being published in newspapers and other media regarding the nation’s power supply shortage is real. The requirements coming from Washington are to do away with coal as a generation source and it is difficult for the existing technology and capacity to keep up with the problem. This will affect Dairyland locally because they are a coal energy producer. She stated that citizenry must pay attention to the problems being faced and to get involved in their local co-ops. She also reminded everyone of the Jo Carroll annual meeting on April 4th in Chadwick and a big bash in June, probably in Elizabeth.

Hans Bender, 14-58 – Addressed pool issues. He felt that the sprinkling systems should only be used when a lifeguard is on duty. He noted that hand rails and the diving board mounts are rusting. President McNamee noted that there are many issues to be addressed with the pool and that Operations Director Ridder is working with the contractors on several open items.

Rosanne Brandenburg, 7-201 – stated that she liked the new hand dryer, but hoped there would be a mat placed under them to collect the water dripping off hands so that people would not slip. She also noted that when the season gets busy there may be a need for additional dryers.

10.0 Consent Agenda – President McNamee read the items on the Consent Agenda and requested any changes to the agenda. No items were changed. Erin Winter moved, Rick Paulson seconded, “to approve the consent agenda items: Committee changes via motion of consent; Dissolution of the Grant Writing Committee; and the lot combination of Lots 21 and 22 in Blackhawk subdivision as requested by Daniel and Annamarie Ostrowski.” The motion carried unanimously with 7 yeas. President McNamee specifically commended Ken Pickel from the Conservation Committee and Jeff Pope for his work on the Long Range Planning Committee.

11.0 Unfinished Business – There was no Unfinished Business.

12.0 New Business

12.1 Property Owner Request for Variance – Kevin Kavanaugh moved, Rick Paulson seconded, to “uphold the action by AECC to deny Janet Moote her proposal for a garage at the December 7, 2013, meeting.” Lillian Anwar, 5A85, assisted Janet Moote in presenting her case and asked the Board for compassion because Ms. Moote is a senior citizen. President McNamee reminded the audience and the Board that showing someone compassion was not a valid reason to grant a variance. The petitioner must prove that there is a zoning hardship. A voice vote of the Board revealed that all but Mr. Larsen voted yea. The motion carried 6-1.

12.2 Campground Task Force – President McNamee requested Operations Director Ridder present the background on the motion. He requested that a Campground Task Force be appointed to look into three areas pertaining to the campground and develop reports on those questions for the Board to review. These areas are:

1. A review of the current expenses and revenues at the campground and to do a comparison of fees of the surrounding area. This question will be given to the Task Force in April and they will have three months to bring a report back to the Board.
2. A complete review of the rules and regulations at the campground and recommend any possible changes to those rules and regulations. This question will be given to the Task Force in July and they will have three months to bring a report back to the Board.
3. The development of possible short term, medium, and long range plans for the campground. This question will be given to the Task Force in October and they will have two months to bring a report back to the Board.

Mr. Ridder is recommending the Board appoint two representatives from the campground, two at large representatives, and staff that will consist of himself and any other staff members needed to answer these questions. Rick Paulson moved, Kevin Kavanaugh seconded, to “appoint the Campground Task Force as recommended and task them to complete the work within the timeline as recommended.” The recommended members are campground members Kathy Richards and Jim Craig, at-large members Marge Clark and Joe Forman, and staff members Tim Ridder and others as needed.” The motion carried unanimously with seven yeas.

12.0 Other – There was no other business.

Adjournment – Rick Paulson moved to adjourn at 9:40 a.m.

Recording Secretary Kandee Haertel

President Deb McNamee

Date

Corporate Secretary Josh Cocagne