



# Memorandum

---

**To:** ACL Board

**Date:** March 8, 2018

**From:** Megan Shamp

**Memo #:** 2018-13

**Topic:** March committee changes

---

**Recommendation:** To appoint Joe Wiener, Bill Ware, Cindy Carton, Steve Tribbey, James Hansen, John Killeen, Jim Frank, Barb Hendren, and Rick Paulson to the CAMP Architecture & Design Ad Hoc Committee; to appoint Joe Wiener as Chair, Steve Tribbey as Vice Chair, and Barb Hendren as Secretary of same; and to appoint Mike Cammack as Chair, Ron Beckel as Vice Chair, and Jody Ware as Secretary of the Safety & Emergency Planning Ad Hoc Committee; and to accept the resignation of Jan Cammack from the Tellers Committee.

***Plan on a Page: High Performing Operations and Management –  
To operate at full efficiency and effectiveness for the benefit of the  
Association***



# Memorandum

---

**To:** ACL Board

**Date:** March 8, 2018

**From:** Megan Shamp

**Memo #:** 2018-17

**Topic:** Public Safety Committee

---

**Issue & Analysis:** The Safety and Emergency Planning Committee was formed in November 2017.

The Public Safety Committee has been inactive since 2006. All aspects of their charge have been covered and expanded upon by the newly formed Safety & Emergency Planning Committee. The members of the Public Safety Committee were all invited to join the new committee.

**Recommendation:** To dissolve the inactive Public Safety Committee.

*Plan on a Page: High Performing Operations and Management – To operate at full efficiency and effectiveness for the benefit of the Association.*



# Memorandum

---

**To:** ACL Board

**Date:** February 8, 2018

**From:** Rules and Regulations Committee

**Memo #:** 2018-14

**Topic:** Rules & Regulations housekeeping from Keith Jones

---

**Issue & Analysis:** Keith Jones from the Keay & Costello legal office has reviewed the Rules and Regulations and made multiple language clarifications suggestions to the document. The Rules and Regulations Committee has reviewed his housekeeping suggestions and have made a recommendation to the Board to approve 33 of these changes. These changes were first discussed at the February Board meeting. Rich Krasula made a few other housekeeping recommendations at the same meeting, which have been incorporated into the document.

**Recommendation:** To approve the Rules and Regulations housekeeping clarifications as included in the March Board packet.

*Plan on a Page: High Performing Operations and Management – Long Range Goals and Measures – Update and align all governing documents by June, 2018.*



# Memorandum

To: ACL Board

Date: March 12, 2018

From: Julie Janssen

Memo #: 2018-18

Topic: Pool Controller

**Issue & Analysis:** \$6,790 was approved in the 2018 R & R Budget for replacement of the pool controller. When I sought out the quote at budget time, I overlooked that tax was not included in this price. The controller itself has also slightly increased in price. The cost with tax is \$7,278.13. The pool controller is the “brain” of the pool that controls the chemicals. We currently have a Chemtrol 5000, which has failed four out of five years we have used it and needs to be replaced. We decided to replace the Chemtrol with a BECSys5 which can be remotely monitored, will send alerts if there are chemical issues, and has a better warranty and repair package. All repair work will be performed by the company on our premises. In the past, our controller had to be shipped to California for repair.

**Recommendation:** To approve the pool controller purchase at a cost of \$7,278.13.

*Plan on a Page: Amenities and Services – To study, develop, implement, and maintain existing and new amenities.*



# Memorandum

**To:** ACL Board  
**From:** Julie Janssen  
**Memo #:** 2018-19  
**Topic:** Pool Concrete

**Date:** March 12, 2018

**Issue & Analysis:** We have several areas on our pool deck where the concrete is breaking away, creating a safety hazard. Some of these hazards are right near the pool edge. These areas need to be repaired before the pool season begins. The concrete work should have lasted 10+ years, but the consensus of the contractors that have come out to quote repairs is the quality of work that was done when the pool was built was not up to par. These repairs were not budgeted for 2018 because we planned to repair the concrete in 2017 with operating funds. With the flood and software purchase, this could not happen. The cost of the repairs for this project is approximately \$5,825 to repair concrete at the six locations. A diagram of the locations needing repair is included in the Board packet. The green highlighted areas are the six identified areas for repair this year. The yellow highlighted areas are currently heaving (will need to evaluate for safety after thaw), and the pink highlighted areas have been identified as issues that will eventually need to be repaired, but are not an immediate safety issue.

**Recommendation:** To approve the pool concrete repairs at a cost not to exceed \$6,000 to be paid from the \_\_\_\_\_ fund.

*Plan on a Page: Amenities and Services – To study, develop, implement, and maintain existing and new amenities.*



# Memorandum

---

**To:** ACL Board

**Date:** February 8, 2018

**From:** Conservation Committee

**Memo #:** 2018-15

**Topic:** Greenway Stewardship Program

---

**Issue & Analysis:** At their March meeting, the Conservation Committee motioned to “approve the changes to the Greenway Stewardship Program application, administrative procedures, and suggested plantings document.”

**Recommendation:** To approve the amended Greenway Stewardship Program application, administrative procedures, and suggested plantings document as presented by the Conservation Committee.

*Plan on a Page: Improvement of Infrastructure – To develop, maintain and improve the existing infrastructure.*



# Memorandum

---

**To:** ACL Board

**Date:** February 8, 2018

**From:** Conservation Committee

**Memo #:** 2018-16

**Topic:** fish creel limits

---

**Issue & Analysis:** At their March meeting, the Conservation Committee motioned to “change fish daily bag limit on northern pike from 3 over 24” to 1 (one) over 36”; change the musky limit from 1 (one) over 40” to catch and release only; change daily limit on blue gills to 25 from the previous keep all taken – do not return to lake.” These changes are based on recommendations from consultant Joe Rush, made after the fish shocking conducted in fall 2017.

**Recommendation:** To approve the changes to the fish creel limits as recommended by the Conservation Committee.

***Plan on a Page: Improvement of Infrastructure – Provide consistent lake and environmental management using expertise of consultants. IYAP – Retain and continue utilizing consultant services for lake and watershed management.***