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**To:** ACL Board

**Date:** June 28, 2017

**From:** Megan Shamp

**Memo #:** 2017-36

**Topic:** July committee changes

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**Recommendation:** To appoint Rugene Hendren to the Tellers Committee and Bill Ware to the Lake Monitoring Committee; and to accept the resignation of Karen Smith from the CAMP Committee, Don Ford from the Trails Committee, John Asta from the Budget and Strategic/Long Range Planning Committees, Bill Windisch from the Budget Committee, and Erin Winter from the Lake Monitoring Committee.

***Plan on a Page: High Performing Operations and Management - LRG – Build capacity in volunteerism, board membership, committee work, and association activities by December, 2018.***

Committee

AECC  
Budget  
CAMP  
Campground  
Conservation  
Deer Management  
Golf  
Legal  
Maintenance  
Nominating  
Recreation  
Rules and Regulations  
Strategic/ Long Range Planning  
Trails

Current Board Liaison

Bob Ballenger  
Gary Hannon  
  
Gordy Williams  
Gary Hannon  
Jon Sonntag  
  
Jody Ware  
Barb Hendren  
Barb Hendren  
Jon Sonntag  
  
Jody Ware  
Gary Hannon



# Memorandum

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**To:** ACL Board

**Date:** June 28, 2017

**From:** Deer Management Committee/Rules and Regulations Committee

**Memo #:** 2017-34

**Topic:** Archery Range Rules & Regulations – second meeting

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**Issue & Analysis:** The Archery Range Rules & Regulations presentation & discussion was completed at the June Board meeting. No changes were discussed at that meeting, and all were in agreement the amendment was warranted.

**Recommendation:** That XVIII Archery, c. 16. "Only target or field arrows can be used. No barb, razor, broadhead, hunting, or fishing arrows are to be used." be deleted from the Rules and Regulations.

***Plan on a Page: High Performing Operations and Management – Long Range Goals and Measures – Update and align all governing documents by June, 2018.***

# Memorandum

To: ACL Board

Date: June 28, 2017

From: Shaun Nordlie/Rules and Regulations Committee

Memo #: 2017-35

Topic: Boat Length Rules & Regulations – second meeting

**Issue & Analysis:** The Boat Length Rules and Regulations presentation & discussion was completed at the June Board meeting. No changes were discussed at that meeting, and all were in agreement the amendment was needed.

**Recommendation:** To approve the amendment to the Rules and Regulations, section V Boating, C. Boat Size/Horsepower as shown below.

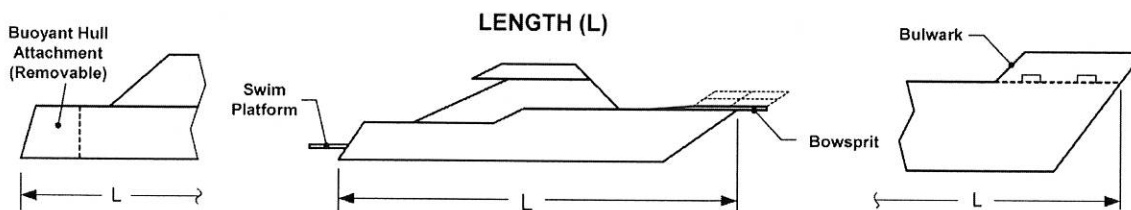
## C. Boat Size/Horsepower

1. Powered boats, with the exception of pontoon boats, shall be no more than 21 ft. in length from bow to stern in Length Overall (LOA), ~~excluding attachments~~, as measured by the ACL staff ~~Safety and Security Department~~. If watercraft registration shows boat length of 19 ft. or greater, boat must be measured prior to registration with ACL.

### Length Overall Defined:

USCG Enclosure (4) to MTN 01-99 CH5, Tonnage Technical Policy, Simplified Measurement 69.203 Definitions, Page 4:

OVERALL LENGTH means the horizontal distance between the outboard side of the foremost part of the bow and the outboard side of the aftermost part of the stern, excluding rudders, outboard motor brackets, and other similar fittings and attachments. Also excluded from length are non-buoyant attachments such as bulwarks, bowsprits, overhanging decks, swim platforms and stern-wheel supports. Buoyant hull structures both fixed and removable are included in the overall length.



2. Pontoon boats shall not exceed 25 ft. as measured from the forward most point of the pontoon(s) to the aft most point of the pontoon(s).

3. Electric powered boats, sailboats or other than power boats shall not exceed 25 ft. in length as measured bow to stern in Length Overall (LOA), as defined above. Motor not included.

***Plan on a Page: High Performing Operations and Management – Long Range Goals and Measures – Update and align all governing documents by June, 2018.***



# Memorandum

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**To:** Board of Directors

**Date:** June 28, 2017

**From:** Shaun Nordlie

**Memo:** 2017-39

**Topic:** John Asta resignation

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**Issue:** John Asta submitted his resignation from the Board via email, effective July 15, 2017. The Board needs to officially accept John's resignation.

**Recommendation:** To accept the resignation of John Asta from the Board of Directors.



# Memorandum

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**To:** ACL Board

**Date:** June 28, 2017

**From:** Deer Management Committee

**Memo #:** 2017-37

**Topic:** Designated Funds usage – secretary

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**Issue & Analysis:** In August, 2015 and June, 2016 the Board of Directors approved a payment to John Sershon, secretary of the Deer Management Committee, as reimbursement for some of the expenses such as paper, ink, creation and management of deer harvest log, gas, etc. incurred during his work. In addition to submitting committee minutes, John also provides the office with details on which hunters have qualified and attended orientation, and he creates a log of deer harvested throughout the season. The Deer Management Committee has submitted a motion to reimburse John Sershon for the same expenses in 2017, to be paid from their Designated Fund.

The current balance in the Deer Management Committee's Designated Fund prior to this expenditure is \$539.69. The purchase of bows and associated equipment, in an amount not to exceed \$300, approved at the May 20 Board meeting has not been submitted. Payment of the secretarial expenses may create a deficit in the fund when an invoice for the bows and related equipment is submitted, but we are processing applications for the 2017-2018 Deer Management Program, which will replenish the Designated Fund at a rate of \$25 per hunter.

**Recommendation:** To approve the expenditure of \$250 from the Deer Management Committee's Designated Fund to reimburse John Sershon for monies expended for secretarial duties.



# Memorandum

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**To:** Board of Directors

**Date:** July 6, 2017

**From:** Shaun Nordlie

**Memo:** 2017- 40

**Topic:** ACL Clubhouse Area Master Planning Design Firm Recommendation

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**Issue:** In November 2016, the Clubhouse Area Master Planning (CAMP) Committee started to evaluate the area from the old firehouse to the lake point and created a Needs Statement for the future of this area. In April 2017, RFP's for Conceptual Plans of this area were sent to six firms plus it was posted on the Illinois Chapter of the American Planning Association. ACL received five proposals; the committee determined that four of those firms would be interviewed. After interviewing the firms, references were checked for all candidates and follow-up questions asked and answered. All the firms interviewed offer excellent experience in design, planning and architecture. The Farnsworth Group of Peoria, IL is being recommended by the CAMP Committee. The initial bid of \$42,000 includes multiple meetings with the committee and with property owners. The General Manager was able to negotiate the scope down to the budgeted amount of \$35,000, but would prefer to be able to spend an amount not to exceed \$40,000 for instances where additional meetings or information is required to not compromise the project.

**Recommendation:** To approve Farnsworth Group to design Conceptual Plans for the Clubhouse and surrounding area for Apple Canyon Lake Property Owners Association.

***Plan on a Page: Improvement of Infrastructure***

***Long Range Goals & Measures – Masterplan the administration/clubhouse/recreation areas by May 2018***

***OYAP – Convene Committee and identify consultant to develop Masterplan concept of administration building/clubhouse/recreation areas***