



Memorandum

To: ACL Board

Date: September 9, 2015

From: Megan Champ

Memo: 2015-76

Topic: September committee changes

Recommendation: To accept the resignation of Mike Harris from the Rules and Regulations Committee.



Memorandum

To: ACL Board

Date: September 9, 2015

From: Megan Shamp

Memo #: 2015-82

Topic: Property Owner Citation Appeal

Issue: Steven Minogue appealed three citations to the Appeals Board. The Appeals Board upheld all three citations, at which time Mr. Minogue stated he would appeal the three citations to the Board of Directors. The packet sent to the Appeals Board, including copies of the citations, incident report, and photos, are included in the Board packet.

Recommendation: TBD

CAMPGROUND RULES REVISIONS

Tracking Number R-15-6

Cover Letter

To ; the ACL Board of Directors

This document is a comprehensive update of the Rules Governing the Campground. Several committees and individuals have contributed to these changes. They include the Task Force, The Campground Committee, Maintenance Department and the Rules and Regs Committee.

Many man hours have been expended over the last year to produce this revised set of rules.

Highlights Include

- 1) Clarified reservation procedures
- 2) Limits on parking lot use
- 3) Provisions to aid efficient maintenance
- 4) Consolidation of Seasonal Site Rules

The Rules and Regs Committee recommends the adoption of these changes.

Respectfully Submitted,
Jim Petelle
Chair

Date: August 19, 2015

12.3



Memorandum

To: ACL Board

Date: September 9, 2015

From: Megan Shamp

Memo #: 2015-83

Topic: Pool Payoff

Issue: The Budget Committee recommended that the Board of Directors consider an early pool payoff to be funded from an internal loan from the R & R fund.

Recommendation: TBD



Memorandum

To: ACL Board

Date: September 9, 2015

From: Megan Shamp

Memo: 2015-77

Topic: Publication of the 2016 Operating Budget

Issue: The Budget Committee has recommended the 2016 Operating Budget to the Board for approval. Per CICAA, the budget must be advertised for a minimum of 30 days prior to the Board adopting the budget. The 2016 Operating Budget will be published in the October issue of the *Apple Core*. The Budget will be adopted by the Board at the November 21, 2015 meeting.

Recommendation: To authorize staff to publish the 2016 Operating Budget in the October issue of *The Apple Core*.



Memorandum

To: Board of Directors

Date: September 9, 2015

From: Megan Shamp

Memo: 2015-78

Topic: Publication of the 2016 R & R Budget

Issue: The Budget Committee has recommended the 2016 R & R Budget to the Board for approval. Per CICAA, the budget must be advertised for a minimum of 30 days prior to the Board adopting the budget. The 2016 R & R Budget will be published in the October issue of the *Apple Core*. The R & R Budget will be adopted by the Board at the November 21, 2015 meeting.

Recommendation: To authorize staff to publish the 2016 R & R Budget in the October issue of *The Apple Core*.



Memorandum

To: Board of Directors

Date: September 9, 2015

From: Megan Shamp

Memo: 2015-79

Topic: Publication of the 2016 Operating and Building Fee Schedules

Issue: The Budget Committee has recommended the 2016 Operating Fee Schedule & Building Fee Schedule to the Board for approval. Per CICAA, the budget must be advertised for a minimum of 30 days prior to the Board adopting the budget. The 2016 Operating Fee Schedule & Building Fee Schedule will be published in the October issue of the *Apple Core*. The fee schedules will be adopted by the Board at the November 21, 2015 meeting.

Recommendation: To authorize staff to publish the 2016 Operating Fee Schedule and Building Fee Schedule in the October issue of *The Apple Core*.



Memorandum

To: ACL Board

Date: September 9, 2015

From: Megan Shamp

Memo #: 2015-80

Topic: Restricted Lots

Issue: The following 10 lots were inspected and deemed to be unimproved by the building department staff. The following is a list of lots that have no structures or any history of a structure on the lot:

- 03-116
- 04-053
- 09-185
- 11-113
- 11-154
- 11-224
- 11-254
- 13-067
- 13-084
- 14-048

If the ten lots that have been inspected are approved today, there will be 118 approved Restricted Lots.

Recommendation: TBD



Memorandum

To: ACL Board

Date: September 9, 2015

From: Megan Shamp

Memo #: 2015-81

Topic: Lot Combination Agreement

Issue: Donna Berlage, Chief County Assessment Officer for Jo Daviess County, has expressed concerns with the possibility that lot combinations can be dissolved. She has stated that if the Association will allow property owners to dissolve their lot combinations, the county may no longer offer a tax reduction to those with combined lots. The last Board-approved Lot Combination Agreement states "4. This Lot Combination Agreement is made and accepted on the condition that this Agreement may not be revoked or rescinded without the express written and recorded consent of the Apple Canyon Lake POA, Board of Directors." At some point this was removed from the document available to property owners on the website, but it has not been approved by the Board. Staff is asking Board to approve the Lot Combination Agreement as attached, to clarify to property owners that lot combinations are permanent and cannot be dissolved.

Recommendation: To approve the Lot Combination Agreement as included in the Board packet and attached to the motion card.



Memorandum

To: Board of Directors

Date: 9/14/15

From: Rick Paulson

Memo: 2015-84

Topic: Cove parking lot retaining wall replacement

Issue: Staff turned in a claim to our insurance company for the damage to the retaining wall adjacent to the second parking lot at the Cove; the claim was denied. After receiving the claim notification, we reached out to three contractors for bids to rebuild the entire wall that runs parallel to the parking lot. Bids ranged from \$20,850 down to \$7,500. Staff has a good working relationship with Korte Landscaping who is the low bidder. Korte has indicated the work will be scheduled to be done late fall.

Recommendation: Authorize the Interim Operations Director to enter into an agreement with Korte Landscaping to remove and reconstruct the collapsed wall adjacent to the Cove parking lot per the specifications on Korte's quote.