

Memorandum



To: Board of Directors

Date: 8/6/15

From: Megan Shamp

Memo: 2015-67

Topic: August committee changes

Recommendation: To appoint Carmel Cottrell to the Recreation Committee, Mike Tyson to the Nominating Committee, Jody Ware to the Long Range Planning Committee, Mike Cammack as Chair of the Nominating Committee, and Rich Miranda as Vice Chair of the Nominating Committee; and to accept the resignation of Rich Krasula from the Long Range Planning Committee, Cindy Finley from the Golf Committee, John Matheson from the Rules & Regulations Committee, and Jeff Pope from the Legal Committee.

Memorandum



To: ACL Board

Date: August 6, 2015

From: Steve Davis, Building Inspector & AECC

Memo #: 2015-68

Topic: Lot Combination 05-085 and 05-086

Issue & Analysis:

Lilian L. Anwar has requested a Lot Combination of lots 85 and 86 in the Big Spirit (5) subdivision for the purpose of possibly placing a boat dock in a small section of lakefront property associated with lot 86. Once the lot combination has been approved, it is the intent of the property owner to ask for a side yard setback or a greenway variance to construct the dock.

This Lot Combination request was approved by the Architectural and Environmental Control Committee at their August 1, 2015 meeting.

Recommendation: To approve the Lot Combination Agreement requested by Lilian L. Anwar for lots 85 and 86 in the Big Spirit (5) subdivision.

Memorandum



To: Board of Directors

Date: 8-7-15

From: Rick Paulson

Memo: 2015-75

Topic: Anwar variation request

Issue: Previously on the agenda was a lot combination for lots 5-85 & 5-86. In that memo, I mentioned that the purpose of the lot combination was to combine the lots so a dock could be placed off of lot 86. The AECC questioned the amount of lakefront property on lot 86 so a survey was requested. As you can see by the attached survey, lot 86 has approximately 25 feet of frontage. Originally the property owner was going to request a variation to allow the dock off of lot 86 to encroach on the required 10 foot side yard setbacks. Further evaluation of the dock location determined that the small bay was full of silt and would not be suitable for a dock unless it was dredged or cleaned out. Mrs. Anwar is requesting a variation to place a dock on the greenway located adjacent to lot 86. Mrs. Anwar already has a transferable Association boat slip licensed to lot 5-85. This slip is located on dock 5-94.

Recommendation: TBD



Memorandum

To: ACL Board

Date: August 6, 2015

From: Steve Davis, Building Inspector & AECC

Memo #: 2015-69

Topic: Lot Combination 11-190 and 11-191

Issue & Analysis:

David Vanderwiel has requested a Lot Combination of lots 190 and 191 in the Fairway (11) subdivision in order to build a detached garage near the existing house. Once the lot combination has been approved, the property owner will be submitting plans for the garage construction.

This Lot Combination request was approved by the Architectural and Environmental Control Committee at their August 1, 2015 meeting.

Recommendation: To approve the Lot Combination Agreement requested by David Vanderwiel for lots 190 and 191 in the Fairway (11) subdivision.

Memorandum



To: Board of Directors

Date: 8-3-15

From: Rick Paulson

Memo: 2015-74

Topic: Strategic Plan proposal approval

Issue & Analysis: I am recommending that we continue the Strategic Plan with an individual by the name of Lewis Bender. I am very familiar with Lew through the strategic plan that was created for the City of Crystal Lake and through the Illinois Public Service Institute that Lew facilitates every year for Municipal employees. I suggest we enter into a contract with Lew to revise the current strategic plan into a useful document to create a vision for the next five years. At the July Board Workshop, the Board instructed me to schedule a meeting with Mr. Bender on December 12.

Recommendation: To authorize the Interim Operations Director to formalize the agreement with Mr. Lew Bender for the facilitation of a strategic plan on Saturday, December 12, 2015 in the amount of \$2,650 which includes expenses.

Memorandum



To: ACL Board

Date: August 6, 2015

From: Golf Committee

Memo #: 2015-71

Topic: Golf Committee Designated Funds usage – event donations

Issue: On July 14, 2015 the Golf Committee voted to use \$1,000 of the golf designated funds in \$250 increments for prizes at the following golf tournaments: the Big Cup, Property Owners Tournament, Memorial Golf Tournament, and the Rocking Chair Classic.

Recommendation: To approve the Golf Committee's donation of \$1,000 (\$250 per event) to the Big Cup Tournament, Property Owners Tournament, Memorial Golf Tournament, and Rocking Chair Classic, for prizes.

Memorandum



To: ACL Board

Date: August 6, 2015

From: Golf Committee

Memo #: 2015-72

Topic: Golf Committee Designated Funds purchase

Issue: On July 14, 2015 the Golf Committee voted to use up to \$500 for the purchase of portable 6 pack beer coolers from the golf designated fund. The object of these coolers are to promote beer sales and curtail golfers from bringing their own beverages onto the course. The old coolers were bag type coolers that were very old and did not keep the beverages cold.

Recommendation: To approve the purchase of 30 6-pack golf coolers from the Golf Committee's Designated Fund in an amount not to exceed \$500.

Memorandum



To: Board of Directors

Date: July 27, 2015

From: John Sershon, Deer Management Committee

Memo: 2015-70

Topic: Deer Mgmt. Comm. designated funds usage – reimbursement of expenses

Issue & Analysis: The time and expense incurred by the secretary of the Deer Management Committee has grown considerably during the past few years. This year we are adding tasks that were previously done by security and the ACL office staff. It is reasonable to expect reimbursement for some of this expense such as paper, ink, creation and management of deer harvest log, gas, and etc.

Recommendation: To approve funds in an amount not to exceed \$250, to be paid from the Deer Management Committee's Designated Funds, to cover the personal expenses necessary to perform the duties of secretary for the Deer Management Committee. The current balance in the fund prior to this expenditure is \$1,154.33.

Memorandum



To: ACL Board

Date: August 6, 2015

From: Megan Shamp

Memo #: 2015-73

Topic: Restricted Lots

Issue: The Board has made no action in 2015 on Restricted Lot application. There has been a great deal of discussion on the financial hardship created by the Restricted Lots due to the 40% reduction in the Annual Assessment each lot receives annually. Staff is currently in receipt of 24 applications for restricted lots. The following 12 lots were inspected and deemed to be unimproved by the building department staff. The following is a list of lots that have no structures or any history of a structure on the lot:

03-045
03-109
04-022
07-193
07-236
08-024
10-014
11-212
11-294
11-314
11-324
13-081

The following three lots have been inspected and need to be surveyed or additionally inspected:

08-119
08-121
12-131

The following nine lots have not been inspected and deemed to be unimproved:

03-116
04-053
09-185
11-113
11-224
11-254
13-067
13-084

14-048

If the twelve lots that have been inspected are approved today, there will be 120 approved Restricted Lots. The revenue loss on the 12 additional restricted lots would be \$4,080 (\$340 per lot based on the current assessment of \$850). The current annual revenue loss due to Restricted Lots is \$36,720. The office received several calls a week inquiring about the Restricted Lot process.

Recommendation: TBD