

Memorandum



To: ACL Board

Date: March 11, 2015

From: Megan Shamp

Memo #: 2015-30

Topic: March committee changes

Recommendation: To appoint George Drogosz as Chairman of the Trails Committee.

Memorandum



To: ACL Board

Date: March 11, 2015

From: Cindy Carton

Memo #: 2015-29

Topic: ACL Memorial Golf Tournament

Recommendation: To allow the Recreation and Golf Committees to host the first annual ACL Memorial Golf Tournament and divide the proceeds amongst their established designated funds, and to allow the "What's Trump" Relay for Life team to sell raffle and 50/50 tickets and keep the proceeds for their team's fundraising efforts.

Issue & Analysis: After Laura Turek passed away in late 2013, I approached the Recreation and Golf Committees and the Relay for Life team with the idea of working together to host a golf outing in Laura's honor and using the proceeds for the things she was most passionate about at Apple Canyon Lake. Three of her passions were the Golf Course, the Rec Committee's Memorial Pavilion, and her Relay for Life team. All groups were interested in working together to host the event. Since that time, we have all come to recognize that rather than host the event in a single person's name only, it would be best to host an annual ACL Memorial Golf Tournament and honor all those who have passed. Involvement from different committees may change over the years.

The Golf Committee will work with the Golf Course/Pro Shop and handle everything to do with the golf part of the event. Recreation Committee members will help at the Golf Course, if needed.

The Recreation Committee will be responsible for the dinner and everything at the clubhouse.

The Relay for Life Team will sell raffle and 50/50 tickets prior to, and during, the dinner and keep the proceeds from their efforts. Because Relay is not an ACL committee, we feel the best way to address this would be to hand over the raffle and 50/50 to them completely. Everything they get is theirs to keep and no money is exchanged between ACL and the Relay team.

(See reverse)

\$50 entry fee break-out

- \$15 Golf course for golf special
- \$10 Golf Committee fundraiser designated fund
- \$5 Golf prizes
- \$10 Recreation Committee fundraiser designated fund
- \$10 caterer

Other details

Apple Canyon Lake Memorial Golf Tournament
May 2, 2015 (rain date May 3)
Tee times available from noon - 3 pm
Call the Pro Shop for Tee Times, 815-492-2477

4 person, flighted Best Ball
\$50 entry includes 9 holes of golf, cart, meal, and prizes.
(Dinner only - \$20 per person)
ADVANCE TICKETS REQUIRED BY 4/24 (Sorry, no refunds)

Dinner served at 6 pm at the Clubhouse - BYOB
Awards and prizes to follow
Raffle and 50/50 to benefit What's Trump Relay for Life

Memorandum



To: Board of Directors

Date: 3-11-15

From: Rick Paulson

Memo: 2015-33

Topic: Pontoon Boats Purchase

Issue:

After much debate regarding the elimination of the boat rental program, staff highly recommends that the board purchase two used pontoon boats from Frentress Marine that were previously used in their operation. By purchasing the boats it allows the association to have complete control over the rental program. There are really no disadvantages to operating this program on our own. Advantages include the following:

- 100% of the profit goes to Apple Canyon Lake
- The extra staff, accounting time, and additional \$520 insurance cost (based on \$45,000 in sales) associated with the program is easily absorbed by the 100% profits instead of the proposed 40%.
- Total control over who accesses the lake.
- The boats can be paid for from line item 5350 which is currently budgeted at \$19,218.00 as a commission payment to Frentress based on last year's boat rental percentages.
- The projected revenue based on two pontoon boats and using statistical information regarding the number of boats leased in 2014 is \$35,000. When we present the actual boat rental program to the board in April, it will include other options to increase the revenue.
- We can advertise this program at no cost through the Apple Core and website to increase business. This program has never been advertised in the past.
- After the first year's expenditure for the boats, the cost of the program will be reduced, increasing the profits significantly.
- After one year of operation consideration may be given to purchase additional boats based on the supply and demand from the first year.

Recommendation:

Staff recommends the following motion:

Approve the purchase of two pontoon boats from Frentress Marine for \$26,000.



Memorandum

To: Board of Directors

Date: 3-11-15

From: Rick Paulson

Memo: 2015-34

Topic: Trails Committee motions

Issue:

At the March Trails Committee meeting, I presented several projects to the committee for their review and recommendation. These proposed trail improvements are trails that were previously discussed and initiated by the committee. The committee recommended approval as specified below.

- The construction of the Fairway Trail is to provide access to the trail system from the Fairway subdivision. The new trail in the Fairway section must be approved by the committee and board before I proceed with the surveying and layout. Attached is a layout and proposed site of the new grass trail. The only expenses that will be incurred for this trail will be surveying for proper location, a few culverts, gravel, labor and directional signage to keep vehicles on the designated trail. Estimated cost is \$2,500. This is budgeted in the R & R budget. Since this is a newly created trail I need a motion from the board for the proposed location and construction of this new Fairway trail.
- Rerouting of the Powderhorne trail running parallel to the lake and heading north uphill to the existing trail off of Powderhorne. This improvement has been mentioned for several years. The purpose is to eliminate the dangerous curve coming from Presidents Bay, eliminate the erosion adjacent to Tim Johnson's house, and to remove traffic from the township road. The expenses incurred to reroute this trail include a large culvert, breaker rock, CA 10 Gravel, dozer rental, vibrator rental, tree/shrub removal, and labor. Being a new trail, I have estimated the cost to build this trail at around \$10,000. This is budgeted in the R & R budget. The trail is approximately 800 feet long. Since this is a newly created trail I need a motion from the board for the proposed location and construction of this new Powderhorne trail.
- In the Powderhorne Trail reroute plan, you will see a proposed site for a new access point from Pioneer to the trail. This is located just north of Lot 13-41. This new location gives easy access to the property owners in the Blackhawk and Pioneer subdivisions. It also helps to eliminate the current access point which is located on private property. Estimated cost on this new access point is around \$2,500. This is budgeted in the R & R

budget. Since this is a newly created trail I need a motion from the board for the proposed location and construction of this new Powderhorne/Pioneer access trail.

- Rerouting of the Madison Ct trail behind the homes and along the shoreline. This reroute will eliminate the sharp turn leading to the south side of Madison Ct. that continues to be an erosion problem and constant complaints from the adjacent property owner. It also eliminates driving on the township road which eliminates a severe dust problem. In addition it provides direct access to the lake and boat docks through a level grassy area which in turns eliminates the steep grade at the north end of Madison Ct. which is a safety concern as well as a constant erosion and maintenance issue. This is budgeted in the R & R budget. Since this is a newly created trail, I need a motion from the board for the proposed location and construction of this new Madison Ct bypass trail.

In addition to the four trail projects listed above, I presented to the committee two additional areas that will be slated for reconstruction this summer. Those two areas include the hill from North Bay to Thunder Ct. which is currently the roughest section of trail in the system, and a section from Presidents Bay connecting to the newest section north of Kennedy that was completed last year. These two projects do not require any type of board action since it is considered basic trail maintenance, funded through the R & R budget. All of the work will be completed by in house staff with the exception of some outsourced dozer work.

Recommendation

Motion: To approve the trail projects noted as Fairway Trail, Powderhorne Trail, Powderhorne/Pioneer Access Trail and Madison Ct. Bypass Trail as presented.

Memorandum



To: ACL Board

Date: March 11, 2015

From: Megan Shamp

Memo #: 2015-32

Topic: Rules and Regulations Committee request

Recommendation: To direct all ACL committees to review the Restated Covenants and submit any recommendations for changes to the Rules & Regulations Committee who will act as a clearing house for all changes. The Restated Covenants cannot be revised until November 6, 2016.

Issue & Analysis: The Rules and Regulations Committee met February 14 and motioned "To request the Board to initiate activity by ACL committees to review the Restated Covenants with consideration for updating the Restated Covenants in preparation for November 6, 2016, when the Restated Covenants can be revised."