

**APPLE CANYON LAKE PROPERTY OWNERS' ASSOCIATION
SPECIAL BOARD OF DIRECTORS MEETING
JULY 13, 2013
8:00 A.M. - ACL CLUBHOUSE**

AGENDA NARRATIVE

CATEGORY: APPROVE APPOINTMENT OF GENERAL MANAGER SEARCH COMMITTEE
AGENDA ITEM: 4.1
SUBJECT: GENERAL MANAGER SEARCH COMMITTEE CHARGE

The charge of the last GM Search Committee was as follows:

“The General Manager Search Committee has been established for the purpose of conducting a search for a new General Manager for Apple Canyon Lake. The primary duties of the Committee shall include: review the General Manager job description and recommend changes as may be needed, solicit, screen and interview qualified candidates, recommend a short list of qualified candidates to be interviewed by the Board of Directors.

The committee will prepare a summary of Activities and Projects the committee has been involved in over the past year for presentation at the annual meeting.”

RECOMMENDED MOTION: TO ESTABLISH A GENERAL MANAGER SEARCH COMMITTEE CHARGE, TO BE MADE A PART OF THE MINUTES. THE GENERAL MANAGER SEARCH COMMITTEE WILL BE MADE UP OF FIVE MEMBERS.

CATEGORY: APPROVE APPOINTMENT OF GENERAL MANAGER SEARCH COMMITTEE
AGENDA ITEM: 4.2
SUBJECT: GENERAL MANAGER SEARCH COMMITTEE BUDGET

The proposed amount required for advertising, background check services, legal fees, travel expenses, etc. is \$13,810.

RECOMMENDED MOTION: APPROVE \$13,810 FOR THE GENERAL MANAGER SEARCH COMMITTEE BUDGET. FUNDS WILL BE TAKEN FROM THE 2013 CONTINGENCY LINE ITEM.

CATEGORY: APPROVE APPOINTMENT OF GENERAL MANAGER SEARCH COMMITTEE

AGENDA ITEM: 4.3

SUBJECT: APPOINT MEMBERS OF GENERAL MANAGER SEARCH COMMITTEE

A. To appoint:

1. Erin Winter to the General Manager Search Committee
2. Bob Stanger to the General Manager Search Committee
3. Tom Arzbaecher to the General Manager Search Committee
4. Dick Brennan to the General Manager Search Committee
5. Debra McNamee to the General Manager Search Committee

RECOMMENDED MOTION: TO APPROVE THE MEMBERS OF THE GENERAL MANAGER SEARCH COMMITTEE AS LISTED ABOVE.