



**BOARD OF DIRECTORS MEETING  
FEBRUARY 15, 2025**

**9:00 A.M. – ACL CLUBHOUSE, 14A157 CANYON CLUB DR, APPLE RIVER, IL 61001  
& VIA ZOOM**

**AGENDA**

- 1.0 CALL TO ORDER – 8:00 A.M.
- 2.0 EXECUTIVE SESSION – 8:00 A.M.
- 3.0 RETURN TO OPEN SESSION – 9:00 A.M.
- 4.0 PLEDGE OF ALLEGIANCE
- 5.0 TREASURER’S REPORT
- 6.0 COMMITTEE/COMMISSION REPORTS
- 7.0 GENERAL MANAGER’S REPORT
- 8.0 PRESIDENT’S REPORT
- 9.0 ANY ADDITIONS TO THE AGENDA
- 10.0 CONSENT AGENDA – APPROVE/ADOPT MINUTES FROM THE JANUARY 18, 2025, BOARD MEETING, AND COMMITTEE/COMMISSION CHANGES
- 11.0 UNFINISHED BUSINESS
  - 11.1 GREENWAY STEWARDSHIP APPLICATION REVISION – 2<sup>nd</sup> Reading
- 12.0 NEW BUSINESS
  - 12.1 RECREATION DONATION FOR TRAIL SAFETY EVENT
  - 12.2 II. AMENITY TAGS FOR PROPERTY OWNERS & GUESTS - VEHICLE REGISTRATION – 1<sup>st</sup> Reading
  - 12.3 III. GUESTS PREAMBLE – 1<sup>st</sup> Reading
  - 12.4 V. GENERAL VIOLATION FINES – 1<sup>st</sup> Reading
  - 12.5 VI. BOATING - RENTAL BOAT VIOLATIONS – 1<sup>st</sup> Reading
  - 12.6 XV. MULTI-SPORT COMPLEX RULES – 1<sup>st</sup> Reading
  - 12.7 MULTI-SPORT COMPLEX – PICKLEBALL TOURNAMENT(S) – Discussion
- 13.0 PROPERTY OWNER COMMENTS (3 MINUTES PER MEMBER)
- 14.0 ADJOURN

**Apple Canyon Lake Property Owners Association  
Board of Directors Meeting Minutes  
January 18, 2025**

**UNAPPROVED**

- 1.0 Call to Order:** Meeting called to order by Vice-President Bill Becker at 8:00 AM. Other Directors present: Carmel Cottrell, Brian Holt, Mark Kosco, Deb McNamee. Nolan Mullen, Bob Ballenger and Mike Ward via Zoom.
- 2.0 Executive Session** – Motion to proceed to executive session made at 8:00 AM by Brian Holt, seconded by Carmel Cottrell. Motion carried. Nolan Mullen left the meeting at 8:44 AM.
- 3.0 Return to Open Session** – Motion to return to open session made by Carmel Cottrell at 9:08 am. Seconded by Mark Kosco motion carried unanimously.
- 4.0 Pledge of Allegiance** – After the Pledge of Allegiance, a quorum was present with the following Directors in attendance: Bill Becker (president pro-tem), Bob Ballenger (via Zoom), Carmel Cottrell, Brian Holt, Mark Kosco, Debra McNamee, Laura Pratt and Mike Ward (via Zoom),. General Manager Jon Sabo was also present. Nolan Mullen was absent.
- 5.0 Treasurer’s Report** – will be in *The Apple Core*. Good news, we have purchased a new seven month CD on December 23, 2024 for \$256,500. Thank you Apple River Bank. It has earned almost a thousand dollars interest already. Maturity date is July 6, which is perfect timing for our budget review. Jon, Ed and Steve have a meeting set up next week to continue to review the Reserve Study. The hope is to complete the review before the budget process starts.
- 6.0 6.0 Committee/Commission Reports**
- Dam Advisory/Spillway Project** – Mike Yorke reported that Phase 1 has been completed. We are well into Phase 2. Phase 2 is removing rock out from in front of the new weir, so water can flow unabated. This is for maximum efficiency of our new weir. The new weir is a beautiful site to see. Mark Kosco - Shout out to Barry Kren and Jeff Rice for the time they have spent on this project.
- Nominating** – Mike Yorke reported that as of this moment, we now have eight candidates for the board. Hard deadline is end of business day on Monday, January 20. Next big event will be Meet the Candidates, right here and on April 26.
- Recreation** – Leann Killeen reported we had a great Holly Jolly. Everyone loved it. We had a meeting on Thursday – discussion about recycling cans. Would like to see 10 [collection] cans available, comes out to about \$1000. Right now, we only have one in all of ACL. Will bring more information back to the board in March.
- Strategic Long Range Planning** – Mike Ward reported that the commission has drafted a preliminary new format. The process to create the vision, the strategy, and how we link to the one-year action plan is something we are looking at. Will be presenting next month. Time to take a look at the vision of ACL. February 8, on a Saturday, will be the next commission meeting.
- 7.0 General Manager’s Report** – Jon Sabo reported that he would like to address recent concerns about some of the fish that have been caught. Tyler reached out to SIU who houses the Illinois Aquatics Culture College, and they recommended a lab in Maine. Spoke to the managing biologist on Wednesday regarding the screening that would be appropriate. Expecting preliminary results on Tuesday. The biologist did send us an email indicating no obvious concerns and fish would be safe to eat. However, when in doubt throw it out. As soon as we get that data we will continue to communicate that. Mike Ward and Jon are continuing the training session at the Pro Shop. Pleased to see how well the 3-season room looks compared to last year. Jon will be testifying at the Jo Daviess County Zoning Board of Appeals on Wednesday regarding an application. Started the process with the State of IL to allow early alcohol sales at the Pro Shop and Marina on Sundays.

**8.0 President's Report** – will be in *The Apple Core*.

**9.0 Any Additions to the Agenda** – Laura Pratt motioned “to add 12.1 - New Business, Vehicle Identification Form.” Seconded by Carmel Cottrell. Motion carried unanimously.

**10.0 Consent Agenda – Approve/Adopt Minutes from December 21, 2024, Board Meeting, and Committee/Commission Changes** – Deb McNamee motioned “to approve/adopt the minutes from the December 21, 2024, Board Meeting and to approve the Committee/Commission changes.” Seconded by Laura Pratt, motion carried unanimously.

**11.0 Unfinished Business** None

**12.0 New Business**

**12.1 Vehicle Identification Form** – Discussion: Laura Pratt reported that this form/ information is used in other communities but is approved in their Bylaws or in their Rules & Regs. This was never brought to the Board for approval. This is a violation in procedures at ACL. Not arguing about the benefits of doing this, that is a separate issue to discuss, but on how this was implemented, feel that this should be terminated. Laura Pratt motioned “to cease collection of vehicle identification and license plate information immediately. Delete all acquired data. Delete the posting of form.” Seconded by Bob Ballenger. Discussion: Jon Sabo – implementation is a direct correlation to the integration of the new NorthStar system. POA module; member module; and all transportation related items (boats, kayaks, cars, UTVs, golf carts). As of this morning, 1057 [vehicles] have voluntarily submitted this data. This is a critical component for NorthStar. This was also a request from Security. For example: running a plate would determine if the car is the owner’s car by running a query in NorthStar. If you are security pulling up to a house, expecting to see no car there, you want to know if it is a potential friendly or a potential not friendly. By deleting the data, we don’t know how that would affect the system if that data were deleted. Laura Pratt - no safeguards are in place to prevent unauthorized access to this data. Sworn police officers cannot access this data from the DMV without due cause. They can be held criminally liable. There is no way to detect unauthorized access. What are the consequences. Mark Kosco – if an employee gave this information out, this would be grounds for immediate dismissal. License plates cannot be used to gain personal information. September 2022 – It was brought to Rules & Regs Commission by a staff member to resume this process, pending board approval of the language. Not sure why it didn’t get to the board, somehow, we missed a step. Jon Sabo – I was unaware of that. When the directive was to properly implement NorthStar, we were thinking of that objective. For the sake of the ownership, clear distinction. We are entitled for protection against government. We are all undivided owners. To surmise that our intent is equal to the state’s laws to protect us citizens from a government out of control is bad. Confidentiality – one breach and you are fired. A license plate is not private. Not controlling which vehicle the sticker is on, just trying to get data to better serve the community. We have many bank accounts on file. Would respectfully ask the board to not, at this juncture, undo this. Do not know what would happen to NorthStar if we deleted this. Mark Kosco – worried about license plate – but birthday and other information is open to millions of people on Facebook. Jon Sabo – Illinois law, #3: Any legitimate business having a legitimate purpose is entitled to those records. Every citizen in the state of Illinois has the right to request through the DMV, the ownership record of any vehicle. Reason is – you are responsible for that vehicle if you buy it. All of you have the right to go to DMV to ask for records on a plate. Laura Pratt- Can you show me that in writing? Jon Sabo – yes. Carmel Cottrell – As a former police officer, we would never give information out on a license plate. The plate is public, you see them everywhere. However, when you want that information nobody will give it to you. How our association is run – why wasn’t this brought to the board first before this was enacted. Jon Sabo – That’s a valid question. The board directed to implement NorthStar, was the intent. Did not dawn on me that this needed to go to the board. Mike Ward – this goes back to the purpose of giving license plate information. Point is – in the

two scenarios you gave, it would be important to know the make and model of the car. Would be happy to give ACL the make and model of my car, not the license plate. Are there other solutions without giving out information like license plates, that can be tied back to personal information. Jon Sabo – in that context, would agree. Bob Ballenger – two discussions but only one motion. This never came to the board. Today’s motion is to stop it. Mark Kosco – maybe this should go back to Rules and Regs. Brian Holt – safeguard aspect – build in a privacy policy, etc. Deb McNamee – can we get more examples of the benefits of this; what will this help us do? Penalty if the car is not registered? Jon Sabo – plan was just to implement. Enforcement was not a mindset. Brian Holt – disclosed to third parties? Jon Sabo -only if served with valid subpoena. Bill Becker - Need develop a policy for this – hate to see us delete everything and then have to redo everything. Hold somewhere and not utilize it until a policy is in place. Jon Sabo – if you were to sign in on the membership side, click on vehicle tag, we can see at that module, make and model of car. Plate is not an obvious item – have to go to the next step. Brian Holt motioned *“to amend the motion to read to not delete the information collected. Stop collecting this information for now.”* Seconded by Deb McNamee. Discussion: Brian Holt - If outcome is that we do want to continue, then we would not have to resubmit that information. But you do not have to submit this information in order to get your sticker. Amendment to motion – motion carried unanimously. Brian Holt – we can choose to delete the data later if needed. Vote on the motion – *“to cease collection of vehicle identification and license plate information immediately, to not delete data acquired, and to remove the posting of this form.”* Motion carried with Mark Kosco abstaining.

Jon Sabo stated he will be responsible for getting this to Rules & Regs. Expectation is to have something back by April.

Brian Holt left the meeting at 10:12 am.

### **13.0 Property Owner Comments**

Sandy Conley 3A97 - Been here two years, appreciate what the board does. Legal concerns on what she is hearing . Are we seeking legal counsel to address these issues? Fish – exposure if someone eats the fish and has health issues. Concern about license plates - can understand people’s concern. If they don’t want to give that information, that is fine – should give them that option. What are we doing to protect ourselves legally? Thank you for working on this board.

Steve Davis 11-193– Cove for breakfast. First time was terrible; second time was even worse. Eighth board meeting since he brought up cleaning up the trees, bushes, etc. Dam is a big issue – work being done all over ACL, but not where it is needed the most.

LeAnne Kileen, 12A62 – when we do our trail paperwork for dos and don’ts – we give out our driver’s license number. Don’t get what the difference is. Golf vehicles and UTV’s are connected to our address. All on the database. License plate should have been explained why. All of a sudden, we are doing it. For our safety – should have made that known.

Rich Hedges 10-9 – When vendors come in to do the work on the lake is anyone checking their equipment that they bring in? Where else have they been? All of a sudden we have Zebra Mussels in the lake. They go to all different lakes and rivers – could bring in problems.

Edie Patel, 11-209 – Question for Mike Yorke– Employee running for the Board – will they resigning Jon Sabo – Policy [Bylaws] would force the person to leave employment if they accept the seat.

Russ Piagentini 14-075 – 1. Am running for the board, have an issue with the Bylaws about employees running for the board. Major conflict in the past but would like new dialog with this Bylaw. Not looking to delete this Bylaw (would take months) just asking the board to review, revise or modify this clause to allow homeowners like me to run for the Board. 2. ACL should take over scrap metal and recycling. We have the vehicles and the manpower to do this. Close to \$2000 that we have taken in – could have been \$4000. 3. Every committee member/representative should be at

these meetings, in person or by Zoom. 4. Rumor has it the new construction at Pro Shop might be taken now in the spring. Waste of money. Think that is wrong. Why would you take it down?  
**14.0 Adjourn** – Motion to adjourn made by Carmel Cottrell at 10:23 AM. Seconded by Deb McNamee, motion carried.

\_\_\_\_\_  
Recording Secretary, Rhonda Perry

\_\_\_\_\_  
President, Nolan Mullen

\_\_\_\_\_  
Corporate Secretary, Laura Pratt

\_\_\_\_\_  
Date



# Memorandum

---

**To:** Board of Directors

**Date:** February 15, 2025

**From:** ACLPOA

**Memo:** 2025-04

**Topic:** February Consent Agenda

---

**Recommendation:** To approve/adopt minutes from the January 18, 2025, board meeting.

To approve Ruben Gonzalez to join the Legal Commission; to allow John Diehl to resign from the Recreation Commission; to allow Ron Carpenter to resign from the Audit & Budget Commission, and Campground Commission; to allow Therese Nelson to resign from the Memorial Pavilion Ad Hoc Commission; and to allow Sue Gardner to resign from the Trails Commission.



# Memorandum

**To:** Board of Directors

**Date:** February 15, 2024

**From:** Conservation Commission

**Memo:** 2024-93

**Topic:** Greenway Stewardship Application Revision – 2<sup>nd</sup> Reading

---

**Issue:** The program is in place to address the years of neglect within our greenways; however, some property owners are abusing the program with the intention of expanding their view of the lake and there is no clear enforcement process in place to address violations. Also, there are rules and regulations that pertain to greenways and pathways within the greenways that are in conflict with the Greenway Stewardship Program.

**Recommendation:** The Conservation Commission has worked diligently with several Board members to revise the Greenway Stewardship Application to add additional controls for what can and cannot be removed and the trees that need to be preserved. The penalties in the form of fines and restoration for not adhering to the approved applications have also been increased and described in greater detail. We are recommending that the revised application be approved so the program can proceed.

We have provided draft non-conformance letters for noted violations as well as a draft letter to send to all property owners reminding them of our rules and regulations as they pertain to the Greenway. We are recommending that the General Manager and Board review and finalize these draft letters as soon as possible.

We have also reviewed the current rules and regulations that pertain to the Greenways and have provided a redline of the rules and regulations of what changes are needed to remove conflicts between the rules and regulations and the Greenway Stewardship Program. We recommend the General Manager and the Board review and approve these changes.

As a Commission, we cannot address the enforcement issue but urge the General Manager and Board to develop a detailed process so that these violations can be addressed and deter others from overstepping their work within our Greenways.

## ACLPOA Greenway Stewardship Program Overview and Agreement

*Revised 1/2025*

A healthy natural greenway system is a vital component linked to the health and beauty of Apple Canyon Lake (ACL). It also supports the charming rural image we strive to maintain. The purpose of this Greenway Stewardship Program (the Program) is to encourage ACL property owners to adopt a greenway area and to restore the native vegetation in that area. As ACL has grown, many of these areas lacked active management which has resulted in overgrowth. Non-native and invasive plants have also taken hold in many of these areas. Removing this growth will allow native vegetation to again establish itself in these areas. The Program is not established to increase the size of yards, property value, or to create lakefront views. It was and is designed to protect and establish, or restore, the ecological health and beauty of the greenways.

### GOALS

1. To encourage preservation, restoration, and enhancement of ACL's greenway areas.
2. To protect the lake and its surrounding woodlands via ecological restoration, the removal of invasive plants and replacing those with native plants.
3. To recommend a maintenance program for the continued care of the greenway areas at ACL.

### PROCEDURES

1. ACL property owner (Applicant) obtains a Program agreement from the ACL website or from the ACL office. The Applicant completes the first two pages of the agreement and submits it to the General Manager (GM) or their designee.
2. The GM or their designee will review the proposed Agreement and add it to the Program tracking form. They will then notify the Conservation Commission (CC) Chair of the Applicant and the lot number on the Agreement. The GM or their designee will scan a copy of the Agreement for the Program files, and forward it to the Natural Resources Manager (NRM) or their designee. If the subject greenway is within the 50ft shoreline buffer zone, they will notify the Architectural and Environmental Control Committee (AECC) for review and if required, its approval. If AECC approval is required, the approval shall be obtained prior to Step 5.

3. The NRM or designee and two CC volunteers will review the Agreement and visit the site. If any changes are recommended, the changes will be noted on the third page of the Agreement. The Applicant must be advised of any recommended changes to the Agreement. The NRM or their designee will prepare a brief report of their impressions. The report must include a map or diagram of the site indicating all trees that are 3” or larger in diameter; the size and type of each tree that will be preserved and which trees if any, may be trimmed, and what size and types of trees will be replanted. A copy of this map or diagram must be attached to the original application.
4. The CC, at its next scheduled meeting, will review the Agreement and any recommendations noted on page 3 of the application. The CC will then accept or reject the Agreement and the CC Chair or Vice Chair will notify the Applicant. In signing the Agreement, the Applicant acknowledges and agrees to any changes noted on page 3.
5. The signed Agreement will then be sent to the GM for review and submission to the ACL Board of Directors (Board) for final approval.

To ensure effective implementation of the Program’s applications, each applicant must understand and acknowledge the following:

- All Program activities must follow the approved plan.
- The GM, CC, NRM, or their designee(s) will review the site at various times throughout and until completion of the project.
- The Applicant may contact either the CC Chair or the NRM or their designee if there are questions or problems as the Applicant proceeds.

Greenway Stewardship Applicant Agreement

Applicant Name: \_\_\_\_\_

Lot Address: \_\_\_\_\_

Mailing Address \_\_\_\_\_

Primary Telephone # \_\_\_\_\_ Email: \_\_\_\_\_

• Preferred contact (circle one). Email      Phone

1. Site location (include drawing, pictures, or map).

- Is the site located within the 50ft shoreline buffer zone?      Yes      No  
(if yes, AECC approval is required.)

2. Plan for restoring the site.

a. Summary of invasive plants, bushes, shrubs and trees Applicant would like to remove.

b. Types of trees and shrubs to be **removed**

-Tree/amount- (example: boxelder/5, black locust/4, cedar/3)

-Shrubs- (example: honeysuckle, multiflora rose)

c. Trees to be planted. The Applicant may ask to plant more trees if desired, but planting must be approved by the CC.

-Please list trees to be **planted**. (example: white oak/2, shagbark hickory/1) See attached list of recommend tree species. If you wish to deviate from the approved tree list, the requested tree species need to be approved by CC and or the NRM or their designee.

- d. What planting will take place to restore the site? Must plant native forest or prairie seeds depending on the area. See attached list of approved plant species. If you wish to deviate from the approved planting list, the plantings need to be approved by CC and or the NRM or their designee. AECC prohibits the use of plastic netting for seed covers.

ALL TRIMMING OF TREES AND REMOVAL OF TREES, PLANTS, SHRUBS, AND BUSHES WILL BE REVIEWED BY THE CC, NRM OR DESIGNEE. ALL TREES (3" IN DIAMETER OR LARGER) WILL BE MAPPED, MEASURED AND IDENTIFIED. THE NRM OR DESIGNEE WILL TAG TREES TO BE PRESERVED AND INDICATE TREES TO BE REPLACED OR TRIMMED, AND MAKE ANY CHANGES DEEMED NECESSARY TO THE APPLICANT'S PLAN.

Work to be done by (circle one): Homeowner   Contractor

Contractor name and number: \_\_\_\_\_

1. Maintenance plan

- a. Weeding, trimming or watering as needed.

No spraying unless approved by ACL staff.

No spraying native plants, only invasives.

2. The Applicant must notify the GM via email 24 hrs. prior to start of the project at [greenways@applecanyonlake.org](mailto:greenways@applecanyonlake.org).

*Deviations from the approved Agreement:* The Applicant acknowledges that any deviation from the approved Agreement will result in a fine. A summary of the trees that were removed and-or trimmed without approval, and what restoration will be required, ~~and need to be restored~~ will be provided to the Applicant for their immediate action. Additionally, a fine of \$10,000 will be assessed for each tree that was cut down or trimmed without approval. The fine, payable to ACL, will be due no later than ten days after notification via USPS mail and certified mail; the fine will and escalate at a rate of 5% per day thereafter. Fines in excess of \$12,500 will result in a lien filed against the Applicant's property and will remain until such time the fine is paid in full and the prescribed restoration is completed.

Greenway Stewardship Applicant Agreement

(commission use only)

Applicant agrees to complete the following recommendations for greenway restoration at

Lot \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

Signature of Applicant

Date

\_\_\_\_\_

\_\_\_\_\_

ACL Natural Resources Manager

Date

\_\_\_\_\_

\_\_\_\_\_

Conservation Commission member

Date

\_\_\_\_\_

\_\_\_\_\_

Conservation Commission member

Date

\_\_\_\_\_

\_\_\_\_\_

Signature of AECC member  
(If within 50ft buffer zone)

Date:

\_\_\_\_\_

\_\_\_\_\_

Committee/Commission Actions-

Conservation Commission action:                      **Approved**                      **Disapproved**

Date: \_\_\_\_\_

Signature of Conservation Commission Chairperson

\_\_\_\_\_

AECC action:    **Approved**    **Disapproved**

Date: \_\_\_\_\_

Signature of AECC Chairperson

\_\_\_\_\_

ACL General Manager action:                              **Approved**                              **Disapproved**

Date: \_\_\_\_\_

ACL General Manager Signature

\_\_\_\_\_

Board of Directors:    **Approved**    **Disapproved**

Date: \_\_\_\_\_

## APPLE CANYON LAKE GREENWAY STEWARDSHIP ADMINISTRATION PROCEDURES

1. The Apple Canyon Lake (ACL) property owner (Applicant) obtains a Greenway Stewardship Program (the Program) agreement from the ACL website or from the ACL office. The Applicant completes pages 1 and 2 and submits it to the General Manager (GM) or their designee.
2. The GM or designee will review the Agreement and add it to the Program tracking form. They will then notify the Conservation Commission (CC) Chair of the Applicant and the lot number on the Agreement. The GM or their designee will scan a copy of the Agreement for the Program files and forward it to the Natural Resources Manager (NRM) or their designee and the CC chair. If the subject greenway is within the 50ft shoreline buffer zone, they will also notify the Architectural and Environmental Control Committee (AECC) for review and if required, approval. If AECC approval is required, the approval shall be obtained prior to step 5.
3. The NRM or their designee and two CC volunteers will review the application and visit the site. If any changes are recommended, the changes will be noted on the thirdpage of the Agreement. The Applicant must be advised of any recommended changes to the application. The NRM or their designee will prepare a brief report of their impressions. The report must include a map or diagram of the site indicating all trees that are 3” in diameter or larger, the size and type of each tree that will be preserved and which trees if any, may be trimmed, and what size and types of trees will be planted. A copy of this map or diagram must be attached to the original application
4. The CC, at its next scheduled meeting, will review the application, and any recommend changes noted on page 3. The CC will then accept or reject the application and the CC Chair or Vice Chair will notify the Applicant. In signing the Agreement, the Applicant acknowledges and agrees to any changes noted on page 3.
5. The signed Agreement will then be sent to the GM for review and submission to the ACL Board of Directors (Board) for final approval.
6. The Applicant will be given a copy of the entire completed and signed Agreement for their records and reference. The original executed Agreement will be filed in the CC Greenway Stewardship binder and scanned for the Program files.
7. The GM or their designee will update the Program tracking form with information provided by the CC. CC volunteers assigned to an application will monitor the work one month from the start date, then at least twice a year thereafter or until the Applicant has completed the work outlined on the application.
8. The CC will notify the GM or their designee annually of Agreement completions and determine if the Applicant is maintaining the site.

9. Deviations from the approved Agreement: If the GM or their designee become aware of any deviations to the approved Agreement, the GM or their designee will conduct an analysis of the any deviation from the approved Agreement and determine whether or not a fine will be levied against the Applicant.

#### SPECIAL CONCERNS/CONSIDERATIONS

1. **Fifty-foot buffer zone at lake front:** As noted in the ACL Building and Environmental Code as amended "The shoreline buffer zone is an area 50 feet measured horizontally from the shoreline, to be left as is, or restored to native vegetation as much as practical." It is important to protect the lake from run-off and the shoreline from erosion using a cover crop of approved native foliage, deep-rooted grasses, shrubs, or bushes.
2. **Applying for a Stewardship project on land that is not contiguous to Applicant's lot:** An Applicant may apply to adopt any greenway area, but property owners whose lots front the area in question will be notified by the GM or their designee. The letter will give a brief description of the area in question and the work to be done. If there are any objections, the GM or their designee will request the CC chair to review the objections, attempt to negotiate a compromise, if possible, and draft a response for the GM or their designee.
3. **Applying for a Stewardship project on land that is contiguous to Applicant's lot:** A letter will be sent by the GM or their designee to notify contiguous property owners of the planned project. The letter will give a brief description of the area in question and the work to be done. If there are any objections, the GM or their designee will request the CC chair to review the objections, attempt to negotiate a compromise, if possible, and draft a response for the GM or their designee.
4. **Survey requirement:** If a survey is required to determine the boundaries of a project space, it will be done at the Applicant's expense.
5. **New property owners:** When a property is sold and the new owners wish to continue to maintain a Greenway Stewardship project associated with their property, they must submit a new application before continuing work on the existing project or adding to the scope of the original project.
6. **Unstarted projects:** If after one year from date of approval no work has been started on the project, the Agreement will be marked voided and the Applicant will be required to submit a new Greenway Stewardship Agreement before starting any work, unless the Applicant has requested an extension.
7. **Unfinished projects:** If after one year no significant work has been accomplished on the project, the Agreement maybe voided, unless the Applicant requests an extension.
8. **Brush pile burns vs. prescribed burning:** Applicants may pile and burn the invasive species removed from an area. A prescribed burn, such as those used to maintain native prairies, must be prepared by the NRM and approved by the GM or designee. The approved burn plan must be performed by ACL staff with burn plan knowledge or by an insured company approved by the GM or designee and experienced in this type of work.

# Apple Canyon Lake Greenway Stewardship Suggested Plants

## NATIVE TREES COMMON TO ACL

### ACL Tree Management Levels to promote a healthy ecosystem.

(trees not listed in fire tolerance levels)



\*Sites will vary depending on what is already established and variety of trees present. Light to heavy thinning of all trees can take place to allow more native plants and desirable trees to establish. Healthier trees will be prioritized as well.

\*Chart was created with consultation of local biologist/ecologists.



**Preferred Prairie Grasses:** (If greenway is adjacent to the lake and tree canopy is open enough, must plant tall grass prairie mix to help with erosion control.)

- |                    |                       |                     |
|--------------------|-----------------------|---------------------|
| -Big bluestem      | -Side oats grama*     | -Indian grass       |
| -Little bluestem   | -Prairie brome        | -Canadian wild rye* |
| -Tall dropseed-    | -Prairie Cordgrass    |                     |
| -Bottlebrush Grass | -Hairy Woodland Brome |                     |

\*Indicates use for cover crop

### **Native Prairie Herbaceous Plants:**

- Aromatic Aster (*Symphyotrichum oblongifolium*)
- Brown Eyed Susan (*Rudbeckia hirta*)
- Canada Milkvetch (*Astragalus canadensis*)
- Common Milkweed (*asclepias syriaca*)
- Compass Plant (*Silphium laciniatum*)
- Cutleaf Coneflower (*Rudbeckia laciniata*)
- Early Goldenrod (*Solidago juncea*)
- False Boneset (*Brickellia eupatorioides*)
- False Indigo (*Amorpha fruticosa*)
- Foxglove Penstemon (*Penstemon digitalis*)
- Golden Alexanders (*Zizia aurea*)
- Grey Headed Coneflower (*Ratibida pinnata*)
- Heath Aster (*Symphyotrichum ericoides*)
- Hoary Vervain (*verbena stricta*)
- Lead plant (*Amorpha canescens*)
- Monkeyflower (*Mimulus ringens*)
- Mountain Mint (*Pycnanthemum virginianum*)
- New England Aster (*Symphyotrichum novae-angliae*)
- Prairie Coreopsis (*Coreopsis palmata*)
- Purple Coneflower (*Echinacea purpurea*)
- Purple Prairie Clover (*Dalea purpurea*)
- Rattlesnake Master (*Eryngium yuccifolium*)
- Rough Blazingstar (*Liatris aspera*)
- Shorts Aster (*Symphyotrichum shortii*)
- Smooth Blue Aster (*Symphyotrichum laeve*)
- Smooth Ironweed (*Vernonia fasciculata*)
- Stiff Gentian (*Gentianella quinquefolia*)
- Stiff Goldenrod (*Oligoneuron rigidum*)
- Tall Anemone (*Anemone virginiana*)
- Wild Hyacinth (*Camassia scilloides*)
- Wild Geranium (*Geranium maculatum*)

**Native Forest Herbaceous Plants:** (Plant if tree canopy is **mostly closed**.)

American bellflower *Campanula americana*  
American Ginseng (*Panax quinquefolius*)  
American Hops (*Humulus lupulus*) - woodland edges  
Anise root *Osmorhiza longistylis*  
Bishop's Cap (*Mitella diphylla*)  
Bloodroot (*Sanguinaria canadensis*)  
Blue Cohosh (*Caulophyllum thalictroides*)  
Canadian Wild Ginger (*Asarum canadense*)  
Christmas Fern (*Polystichum acrostichoides*) \*\*\*UNCOMMON IN JO DAVIESS COUNTY  
Common Black Snakeroot (*Sanicula odorata*)  
Common Blackberry (*Rubus allegheniensis*)  
Common Blue Violet (*Viola sororia*)  
Common Dogbane (*Apocynum cannabinum*)  
Cutleaf Toothwort (*Dentaria laciniata*)  
Drummond's Aster (*Aster drummondii*) – woodland edges  
Dutchman's Breeches (*Dicentra cucullaria*)  
False Solomon's Seal (*Smilacina racemosa*)  
False Rue Anemone (*Isopyrum biternatum*)  
Golden Alexanders (*Zizia aurea*) - woodland edges  
Gooseberry (*Ribes missouriense*)  
Hooked Buttercup (*Ranunculus recurvatus*)  
Jack-In-The-Pulpet (*Arisaema triphyllum*)  
Large-flowered Bellwort (*Uvularia grandiflora*)  
Late Horse Gentian (*Triosteum perfoliatum*)  
Maidenhair Fern (*Adiantum pedatum*)  
Mayapple (*Podophyllum peltatum*)  
Ostrich Fern (*Matteuccia struthiopteris*)  
Prairie Trillium (*Tritium recurvatum*)  
Rue Anemone (*Anemonella thalictroides*)  
Spotted Jewelweed (*Impatiens capensis*)  
Spring Beauty (*Claytonia virginica*)  
Solomon's Seal (*Polygonatum commutatum*)  
Thimbleweed (*Anemone cylindrica*)  
Virginia Bluebells (*Mertensia virginica*)  
Wild Leek (*Allium tricoccum*)  
Wild Columbine (*Aquilegia canadensis*)  
White Baneberry (*Actaea pachypoda*) - woodland edges  
Wild Columbine (*Aquilegia canadensis*)  
White Trillium (*Trillium flexipes*)  
Wild Sasparilla (*Aralia nudicaulis*) \*\*\*UNCOMMON IN JO DAVIESS COUNTY  
Wild White Indigo (*Baptisia leucantha*)  
Woodland Knotweed (*Persicaria virginiana*)  
Yellow Jewelweed (*Impatiens pallida*)

**Grasses and Sedges -**

Bottlebrush Grass (*Elymus hystrix*)  
Common Wood Sedge (*Carex blanda*)

Crested Sedge (*Carex cristatella*)  
Hairy Woodland Brome (*Bromus pubescens*)  
Pennsylvania Sedge (*Carex pensylvanica*)

**Native Open Forest/Savanna Herbaceous Plants:** (Plant if tree canopy is **partially closed**.)

Aromatic Aster (*Symphotrichum oblongifolium*)  
Aster (*Symphotrichum ericoides*)  
Canada Milkvetch (*Astragalus canadensis*)  
Common Blackberry (*Rubus allegheniensis*)  
Common Milkweed (*asclepias syriaca*)  
Compass Plant (*Silphium laciniatum*)  
Drummond's Aster (*Aster drummondii*)  
False Boneset (*Brickellia eupatorioides*)  
Foxglove Penstemon (*Penstemon digitalis*) Tall Anemone (*Anemone virginiana*)  
Golden Alexanders (*Zizia aurea*)  
Gooseberry (*Ribes missouriense*)  
Late Horse Gentian (*Triosteum perfoliatum*)  
New England Aster (*Symphotrichum novae-angliae*)  
New Jersey Tea (*Ceanothus americanus*)  
Prairie Lily (*Lilium philadelphicum*)  
Prairie Phlox (*Phlox pilosa*)  
Rattlesnake Master (*Eryngium yuccifolium*)  
Shorts Aster (*Symphotrichum shortii*)  
Showy Goldenrod (*Solidago speciosa*)  
Smooth Blue Aster (*Symphotrichum laeve*)  
Wild Columbine (*Aquilegia canadensis*)  
Wild White Indigo (*Baptisia leucantha*)  
Wood Betony (*Pedicularis canadensis*)

**INVASIVE SPECIES or NON-DESIRABLES**

- DO NOT PLANT

Box elder	Honeysuckle	Lesser celandine
Garlic mustard	-Japanese	Giant hogweed
Buckthorn	-Amur	Maple
-Common	-Spring	-Sugar
-Saw-tooth	-Morrow	-Norway
-Dahurian	-Tatarian	Tree of Heaven
-Japanese	Purple loosestrife	White Mulberry
-Chinese	Kudzu	Teasel
-Glossy	Multiflora rose.	Lawn grasses
Oriental bittersweet	Saltcedar	-Kentucky blue
Poison hemlock	Knotweed	Reed canary grass
Olive	-Japanese	Burning bush
-Russian	-Giant	Rusty rumex
-Autumn	-Bohemian	Creeping Jenny
	-Thorny	

W/ Revisions



14A157 CANYON CLUB DRIVE  
APPLE RIVER, IL 61001

OFFICE: 815.492.2238  
FAX: 815.492.2160

## ACLPOA Greenway Stewardship Program Overview and **Application Agreement**

Revised 12/2024/1/2025

A healthy natural greenway system is a vital component linked to the health and beauty of Apple Canyon Lake (ACL). It also supports the charming rural image we strive to maintain. The purpose of this **Greenway Stewardship Program (the Program)** is to encourage ACL property owners to adopt a greenway area and to restore the native vegetation in that area. As ACL has grown, many of these areas lacked active management which has resulted in overgrowth. Non-native and invasive plants have also taken hold in many of these areas. Removing this growth will allow native vegetation to again establish itself in these areas. The **Greenway Stewardship Program (the Program)** is not established to increase the size of yards, property value, or to create lakefront views. It was and is designed to protect and establish, or restore, the ecological health and beauty of the greenways.

### GOALS

1. To encourage preservation, restoration, and enhancement of ACL's greenway areas.
2. To protect the lake and its surrounding woodlands via ecological restoration, the removal of invasive plants and replacing those with native plants.
3. To recommend a maintenance program for the continued care of the greenway areas at ACL.

### PROCEDURES

1. ACL property owner (Applicant) obtains a Program **application-agreement** from the ACL website or from the ACL office. The Applicant completes the **application-first two pages of the agreement** and submits it to the General Manager (GM) or their designee.
2. The GM or **their** designee will review the **application-proposed Agreement** and add it to the Program tracking form. They will then notify the Conservation Commission (CC) Chair of the Applicant and the lot number on the **application Agreement**. ~~They~~ **The GM or their designee** will scan a copy of the **application Agreement** for the Program files, and forward it to the Natural Resources Manager (NRM) or their designee. If the subject greenway is within the 50ft shoreline buffer zone, they will notify the Architectural and Environmental Control Committee (AECC) for review and if required, its approval. If AECC approval is required, the approval shall be obtained prior to Step 5.

Revised 12/2024 1/2025

Formatted: Left, Indent: Left: 0", First line: 0", Right: 0", Space After: 8 pt, Line spacing: Multiple 1.08 li, Tab stops: 0.81", Left

3. The NRM or designee and two CC volunteers will review the application Agreement and visit the site. If any changes are recommended, the changes will be noted on the second-third page of the application Agreement. The Applicant must be advised of any recommended changes to the application Agreement. The NRM or their designee will prepare a brief report of their impressions. The report must include a map or diagram of the site indicating all trees that are 3" or larger in diameter; the size and type of each tree that will be preserved and which trees if any, may be trimmed, and what size and types of trees will be replanted. A copy of this map or diagram must be attached to the original application. *(See Step 2 above.)*

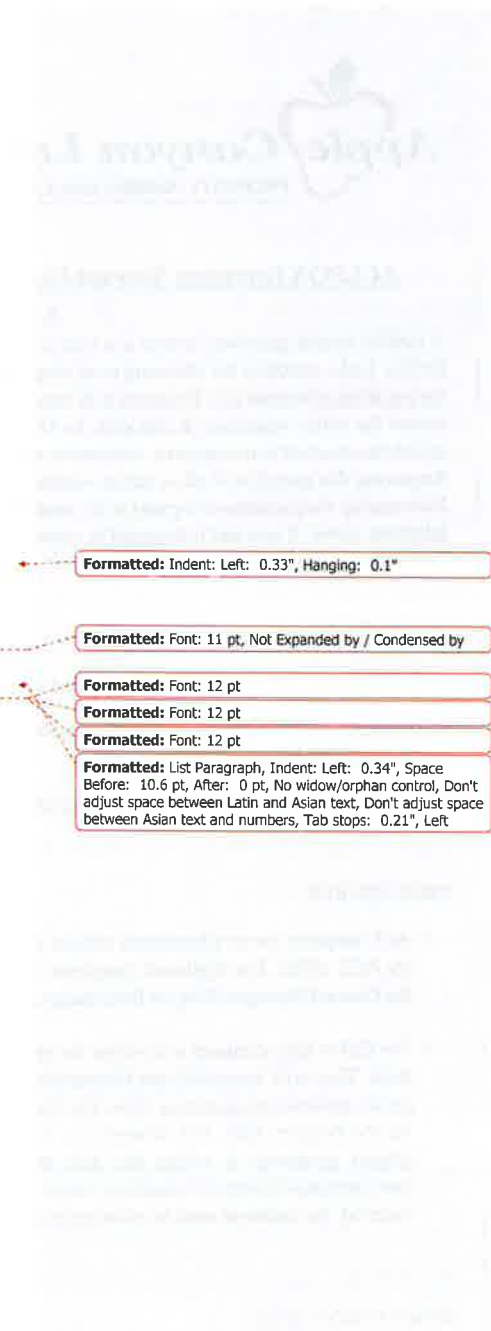
3.4. The CC, at its next scheduled meeting, will review the application Agreement and any recommendations noted on page 32 of the application. The CC will then accept or reject the application Agreement and the CC Chair or Vice Chair will notify the Applicant. In signing the application Agreement, the Applicant acknowledges and agrees to any changes noted on page 32.

4.5. The signed application Agreement will then be sent to the GM for review and submission to the ACL Board of Directors (Board) for final approval. *(See Step 2 above.)*

To ensure effective implementation of the Program's applications, each applicant must understand and acknowledge the following:

- All Program activities must follow the approved plan.
- The GM, CC, NRM, or their designee(s) will review the site at various times throughout and until completion of the project.
- The Applicant may contact either the CC Chair or the NRM or their designee if there are questions or problems as the Applicant proceeds.

*Any prescribed burn plan must be prepared by the NRM and approved by the GM or designee. The approved burn plan must be performed by ACL staff with burn plan knowledge or by an insured company approved by the GM or designee and experienced in this type of work.*



Formatted: Indent: Left: 0.33", Hanging: 0.1"

Formatted: Font: 11 pt, Not Expanded by / Condensed by

Formatted: Font: 12 pt

Formatted: Font: 12 pt

Formatted: Font: 12 pt

Formatted: List Paragraph, Indent: Left: 0.34", Space Before: 10.6 pt, After: 0 pt, No widow/orphan control, Don't adjust space between Latin and Asian text, Don't adjust space between Asian text and numbers, Tab stops: 0.21", Left

Greenway Stewardship Volunteer Application Applicant Agreement

Applicant Name: \_\_\_\_\_

Lot Address: \_\_\_\_\_

Mailing Address \_\_\_\_\_

Primary Telephone # \_\_\_\_\_ Email: \_\_\_\_\_

• Preferred contact (circle one). Email Phone

1. Site location (include drawing, pictures, or map).

- Is ~~the site located~~ within the 50ft horizontally of the shoreline buffer zone?

Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_ (if within 50ft of shoreline buffer zone yes, AECC approval is required.)

Formatted: Font: 15 pt, Font color: Black

Formatted: Tab stops: 1", Left

Formatted: Font: 15 pt, Font color: Black

Formatted: Font: 15 pt, Font color: Black

2. Plan for restoring the site.

a. Summary of invasive plants, bushes, shrubs and trees Applicant would like to remove.

b. Types of trees and shrubs to be **removed**

-Tree/amount- (example: boxelder/5, black locust/4, cedar/3)

-Shrubs- (example: honeysuckle, multiflora rose)

c. Trees to be planted. The Applicant may ask to plant more trees if desired, but planting must be approved by the CC.

-Please list trees to be **planted**. (example: white oak/2, shagbark hickory/1) See attached list of recommend tree species. If you wish to deviate from the approved tree list, the requested tree species need to be approved by CC and or the NRM or their designee.

- d. What planting will take place to restore the site? Must plant native forest or prairie seeds depending on the area. See attached list of approved plant species. If you wish to deviate from the approved planting list, the plantings need to be approved by CC and or the NRM or their designee. If approved, please provide receipt of seed purchased as soon as possible. AECC prohibits the use of plastic netting for seed covers.

ALL TRIMMING OF TREES AND REMOVAL OF TREES, PLANTS, SHRUBS, AND BUSHES WILL BE REVIEWED BY THE CC, NRM OR DESIGNEE. ALL TREES (3" IN DIAMETER OR LARGER) WILL BE MAPPED, MEASURED AND IDENTIFIED. THE NRM OR DESIGNEE WILL TAG TREES TO BE PRESERVED AND INDICATE TREES TO BE REPLACED OR TRIMMED, AND MAKE ANY CHANGES DEEMED NECESSARY TO THE APPLICANT'S PLAN.

Work to be done by (circle one): Homeowner Contractor

Contractor name and number: \_\_\_\_\_

1. Maintenance plan

~~a. Fall burning is recommended every two years in certain areas to be determined by ACL staff.~~

b.a. Weeding, trimming or watering as needed.  
No spraying unless approved by ACL staff.  
No spraying native plants, only invasives.

2. The Applicant must notify the GM via email 24 hrs. prior to start of the project at (insert new email address)-greenways@applecanyonlake.org.

~~3. Deviations from the approved Application Agreement: The Applicant acknowledges that Any deviation from the approved application Agreement -will result in a fine. A summary of the trees that were removed and-or trimmed without approval,~~

and what restoration will be required, ~~and need to be restored~~ will be provided to the Applicant for their immediate action. Additionally, a fine of \$10,000 will be assessed for each tree that was cut down or trimmed without approval. The fine, payable to ACL(?), will be due no later than ten days after notification via USPS mail and certified mail: the fine will and escalate at a rate of 5% per day thereafter. Fines in excess of \$12,500 will result in a lien filed against the Applicant's property and will remain until such time the fine is paid in full and the prescribed restoration is completed.

Formatted: List Paragraph, Indent: Left: 0.25", Hanging: 0.31", Right: 0.32", Space After: 24.1 pt, Line spacing: Multiple 1.1 li, Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.06" + Indent at: 0.06"

Greenway Stewardship Applicant Agreement

(commission use only)

Applicant agrees to complete the following recommendations for greenway restoration at

Lot \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

Signature of Applicant

Date

\_\_\_\_\_

\_\_\_\_\_

ACL Natural Resources Manager

Date

\_\_\_\_\_

\_\_\_\_\_

Conservation Commission member

Date

\_\_\_\_\_

\_\_\_\_\_

Conservation Commission member

Date

\_\_\_\_\_

\_\_\_\_\_

Signature of AECC member  
(If within 50ft buffer zone)

Date:

\_\_\_\_\_

\_\_\_\_\_

Committee/Commission Actions-

Conservation Commission action:                      Approved                      Disapproved

Date: \_\_\_\_\_

Signature of Conservation Commission Chairperson

\_\_\_\_\_

AECC action:    Approved                      Disapproved

Date: \_\_\_\_\_

Signature of AECC Chairperson

\_\_\_\_\_

ACL General Manager action:                      Approved                      Disapproved

Date: \_\_\_\_\_

ACL General Manager Signature

\_\_\_\_\_

Board of Directors:                                      Approved                      Disapproved

Date: \_\_\_\_\_

## APPLE CANYON LAKE GREENWAY STEWARDSHIP ADMINISTRATION PROCEDURES

1. The Apple Canyon Lake (ACL) property owner (Applicant) obtains a Greenway Stewardship Program (the Program) application-agreement from the ACL website or from the ACL office. The Applicant completes the application-pagepages 1 and 2 and submits it to the General Manager (GM) or their designee.
2. The GM or designee will review the application Agreement and add it to the Program tracking form. They will then notify the Conservation Commission (CC) Chair of the Applicant and the lot number on the application Agreement. ~~They~~The GM or their designee will scan a copy of the application Agreement for the Program files and forward it to the Natural Resources Manager (NRM) or their designee and the CC chair. If the subject greenway is within the 50ft shoreline buffer zone, they will also notify the Architectural and Environmental Control Committee (AECC) for review and if required, approval. If AECC approval is required, the approval shall be obtained prior to step 5.
3. The NRM or their designee and two CC volunteers will review the application and visit the site. If any changes are recommended, the changes will be noted on the third-second page of the application Agreement. The Applicant must be advised of any recommended changes to the application. The NRM or their designee will prepare a brief report of their impressions. The report must include a map or diagram of the site indicating all trees that are 3" in diameter or larger, -in diameter; the size and type of each tree that will be preserved and which trees if any, may be trimmed, and what size and types of trees will be replanted. A copy of this map or diagram must be attached to the original application. ~~(See Step 2.)~~
4. The CC, at its next scheduled meeting, will review the application, and any recommendations recommend changes noted on page 32. The CC will then accept or reject the application and the CC Chair or Vice Chair will notify the Applicant. In signing the application Agreement, the Applicant acknowledges and agrees to any changes noted on page 33.
5. The signed application Agreement will then be sent to the GM for review and submission to the ACL Board of Directors (Board) for final approval. ~~(See step 2 above.)~~
6. The Applicant will be given a copy of the entire completed and signed application Agreement for their records and reference. The original executed Agreement will be filed in the CC Greenway Stewardship binder, and scanned for the Program files.
7. ~~The CC Chair will notify the NRM or designee of the Board's acceptance or rejection of the application. If there are trees to be removed as part of the approved application, the NRM or designee will tag the trees that will be preserved and/or trimmed before the Applicant is allowed to begin work.~~

8. The Applicant may contact either the CC Chair or the NRM or designee if there are questions or problems as the Applicant proceeds.

9.7. The GM or their designee will regularly update the Program tracking form with information provided by the CC. CC volunteers assigned to an application will monitor the work one month from the start date, then at least twice a year thereafter or until the Applicant has completed the work outlined on the application.

8.11. The CC will notify the GM or their designee All completed applications will be monitored annually of Agreement completions and based on date of completion by the volunteers assigned to that application to determine if the Applicant is maintaining the worksite. This will provide important information to the CC that can be used to make future decisions about the effectiveness of the Greenway Stewardship Program.

12.9. Deviations from the approved Application Agreement: If the GM or their designee become aware of any deviations to the approved Agreement, the GM or their designee will conduct an analysis of the Any any deviation from the approved application Agreement and determine whether or not a will result in fine will be levied against the Applicant. A summary of the trees that were removed erroneous and or trimmed without approval, and what restoration will be required, and need to be restored will be provided to the Applicant for their immediate action. Additionally, a fine of \$10,000 will be assessed for each tree that was erroneous cut down or trimmed without approval. The fine, payable to ACL(?), will be due no later than ten days after notification and escalate at a rate of 5% per day thereafter. Fines in excess of \$12,500 will result in a lien filed against the Applicant's property and will remain until such time the fine is paid in full and the prescribed restoration is completed.

Formatted: Font: 12 pt

Formatted: List Paragraph, Indent: Left: 0.13", Hanging: 0.19", Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 4 + Alignment: Left + Aligned at: 0.5" + Indent at: 0.5"

Formatted: Indent: Left: 0.13", Hanging: 0.19"

Formatted: Font: 12 pt

Formatted: Indent: Left: 0.13", Hanging: 0.19", Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 4 + Alignment: Left + Aligned at: 0.5" + Indent at: 0.5"

#### SPECIAL CONCERNS/CONSIDERATIONS

1. **Fifty-foot buffer zone at lake front:** As noted in the ACL Building and Environmental Code as amended 04-21-12, Section 123.5: "The shoreline buffer zone is an area 50 foot-feet measured horizontally from the shoreline, to be left as is, or restored to native vegetation as much as practical." Because greenway space is owned by ACL, the 50-foot buffer zone at the lake front will be enforced. It is important to protect the lake from run-off and the shoreline from erosion using a cover crop of approved native foliage, deep-rooted grasses, shrubs, or bushes. Rip rap is allowed if needed and Property Owner is willing to assume the costs.
2. **Applying for a Stewardship project on land that is not contiguous to Applicant's lot:** An Applicant may apply to adopt any greenway area, but property owners whose lots front the area in question will be notified by the GM or their designee. The letter will give a brief description of the area in question and the work to be done. If there are any objections, the GM or their designee will request the CC chair to review the objections, attempt to negotiate a compromise, if possible, and draft a response for the GM or their designee, of the proposed project and their comments will be considered when the CC reviews the application.
3. **Applying for a Stewardship project on land that is contiguous to Applicant's lot Communicating with other affected property owners:** A letter will be sent by the GM or their designee to notify contiguous property owners of the planned project. The letter will give a brief description of the area in question and the work to be done. Any further questions should be directed to the GM. If there are any objections, the GM or their designee will request the CC chair to review the objections, attempt to negotiate a compromise, if possible, and draft a response for the GM or their designee.
4. **Policy if other property owners object to the project:** The CC will review the objections, consider their response, and negotiate a compromise if possible. If a compromise cannot be reached, the CC will make its recommendation to the AECC based on the goals of the program and what is best for the ACL community as a whole.

**5.4. Survey requirement:** If a survey is required to determine the boundaries of a project space, it will be done at the Applicant's expense.

**6.5. New property owners:** When a property is sold and the new owners wish to continue to maintain a Greenway Stewardship project associated with their property, they must submit a new application before continuing work on the existing project or adding to the scope of the original project.

**7.6. Unfinished or never Unstarted started projects:** If after one year from date of approval no significant work has been done started on the project or the project has been dormant for one year without continuation of work, the application Agreement will be marked voided "withdrawn" and the Applicant will be required to submit a new Greenway Stewardship application Agreement before starting or restarting any work, unless the Applicant has requested an extension.

**8.7. Unfinished projects Planting:** Any planting to be done in the greenway area should come from the list of suggested species available in the office. Any other species must be reviewed by the CC, NRM or designee prior to planting. If after one year no significant work has been accomplished on the project, the Agreement maybe voided, unless the Applicant requests an extension.

**9.8. Brush pile burns vs. prescribed burning:** Applicants may pile and burn the invasive species removed from an area. A prescribed burn, such as those used to maintain native prairies, must be prepared by the NRM and approved by the GM or designee. The approved burn plan must be performed by ACL staff with burn plan knowledge or by an insured company approved by the GM or designee and experienced in this type of work.

## Apple Canyon Lake Greenway Stewardship Suggested Plants

### NATIVE TREES COMMON TO ACL

**ACL Tree Management Levels to promote a healthy ecosystem.**  
(trees not listed in fire tolerance levels)



\*Sites will vary depending on what is already established and variety of trees present. Light to heavy thinning of all trees can take place to allow more native plants and desirable trees to establish. Healthier trees will be prioritized as well.

\*Chart was created with consultation of local biologist/ecologists.

## Project Summary

Project Name: [Faint text]  
Project ID: [Faint text]  
Start Date: [Faint text]

Project Manager: [Faint text]

Status: [Faint text]

Project Description: [Faint text]

Key Deliverables: [Faint text]

Timeline: [Faint text]

Resources: [Faint text]

Next Steps: [Faint text]

**Preferred Prairie Grasses:** (If greenway is adjacent to the lake and tree canopy is open enough, must plant tall grass prairie mix to help with erosion control.)

-Big bluestem	-Side oats grama*	-Indian grass
-Little bluestem	-Prairie brome	-Canadian wild rye*
-Tall dropseed-	-Prairie Cordgrass	
-Bottlebrush Grass	-Hairy Woodland Brome	

\*Indicates use for cover crop

### **Native Prairie Herbaceous Plants:**

Aromatic Aster (*Symphyotrichum oblongifolium*)  
Brown Eyed Susan (*Rudbeckia hirta*)  
Canada Milkvetch (*Astragalus canadensis*)  
Common Milkweed (*asclepias syriaca*)  
Compass Plant (*Silphium laciniatum*)  
Cutleaf Coneflower (*Rudbeckia laciniata*)  
Early Goldenrod (*Solidago juncea*)  
False Boneset (*Brickellia eupatorioides*)  
False Indigo (*Amorpha fruticosa*)  
Foxglove Penstemon (*Penstemon digitalis*)  
Golden Alexanders (*Zizia aurea*)  
Grey Headed Coneflower (*Ratibida pinnata*)  
Heath Aster (*Symphyotrichum ericoides*)  
Hoary Vervain (*verbena stricta*)  
Lead plant (*Amorpha canescens*)  
Monkeyflower (*Mimulus ringens*)  
Mountain Mint (*Pycnanthemum virginianum*)  
New England Aster (*Symphyotrichum novae-angliae*)  
Prairie Coreopsis (*Coreopsis palmata*)  
Purple Coneflower (*Echinacea purpurea*)  
Purple Prairie Clover (*Dalea purpurea*)  
Rattlesnake Master (*Eryngium yuccifolium*)  
Rough Blazingstar (*Liatris aspera*)  
Shorts Aster (*Symphyotrichum shortii*)  
Smooth Blue Aster (*Symphyotrichum laeve*)  
Smooth Ironweed (*Vernonia fasciculata*)  
Stiff Gentian (*Gentianella quinquefolia*)  
Stiff Goldenrod (*Oligoneuron rigidum*)  
Tall Anemone (*Anemone virginiana*)  
Wild Hyacinth (*Camassia scilloides*)  
Wild Geranium (*Geranium maculatum*)

**Native Forest Herbaceous Plants:** (Plant if tree canopy is **mostly closed**.)

- American bellflower *Campanula americana*
- American Ginseng (*Panax quinquefolius*)
- American Hops (*Humulus lupulus*) - woodland edges
- Anise root *Osmorhiza longistylis*
- Bishop's Cap (*Mitella diphylla*)
- Bloodroot (*Sanguinaria canadensis*)
- Blue Cohosh (*Caulophyllum thalictroides*)
- Canadian Wild Ginger (*Asarum canadense*)
- Christmas Fern (*Polystichum acrostichoides*) \*\*\*UNCOMMON IN JO DAVIESS COUNTY
- Common Black Snakeroot (*Sanicula odorata*)
- Common Blackberry (*Rubus allegheniensis*)
- Common Blue Violet (*Viola sororia*)
- Common Dogbane (*Apocynum cannabinum*)
- Cutleaf Toothwort (*Dentaria laciniata*)
- Drummond's Aster (*Aster drummondii*) – woodland edges
- Dutchman's Breeches (*Dicentra cucullaria*)
- False Solomon's Seal (*Smilacina racemosa*)
- False Rue Anemone (*Isopyrum biternatum*)
- Golden Alexanders (*Zizia aurea*) - woodland edges
- Gooseberry (*Ribes missouriense*)
- Hooked Buttercup (*Ranunculus recurvatus*)
- Jack-In-The-Pulpit (*Arisaema triphyllum*)
- Large-flowered Bellwort (*Uvularia grandiflora*)
- Late Horse Gentian (*Triosteum perfoliatum*)
- Maidenhair Fern (*Adiantum pedatum*)
- Mayapple (*Podophyllum peltatum*)
- Ostrich Fern (*Matteuccia struthiopteris*)
- Prairie Trillium (*Trillium recurvatum*)
- Rue Anemone (*Anemonella thalictroides*)
- Spotted Jewelweed (*Impatiens capensis*)
- Spring Beauty (*Claytonia virginica*)
- Solomon's Seal (*Polygonatum commutatum*)
- Thimbleweed (*Anemone cylindrica*)
- Virginia Bluebells (*Mertensia virginica*)
- Wild Leek (*Allium tricoccum*)
- Wild Columbine (*Aquilegia canadensis*)
- White Baneberry (*Actaea pachypoda*) - woodland edges
- Wild Columbine (*Aquilegia canadensis*)
- White Trillium (*Trillium flexipes*)
- Wild Sasparilla (*Aralia nudicaulis*) \*\*\*UNCOMMON IN JO DAVIESS COUNTY
- Wild White Indigo (*Baptisia leucantha*)
- Woodland Knotweed (*Persicaria virginiana*)
- Yellow Jewelweed (*Impatiens pallida*)

**Grasses and Sedges -**

- Bottlebrush Grass (*Elymus hystrix*)
- Common Wood Sedge (*Carex blanda*)

Crested Sedge (*Carex cristatella*)  
Hairy Woodland Brome (*Bromus pubescens*)  
Pennsylvania Sedge (*Carex pennsylvanica*)

**Native Open Forest/Savanna Herbaceous Plants:** (Plant if tree canopy is partially closed.)

Aromatic Aster (*Symphyotrichum oblongifolium*)  
Aster (*Symphyotrichum ericoides*)  
Canada Milkvetch (*Astragalus canadensis*)  
Common Blackberry (*Rubus allegheniensis*)  
Common Milkweed (*asclepias syriaca*)  
Compass Plant (*Silphium laciniatum*)  
Drummond's Aster (*Aster drummondii*)  
False Boneset (*Brickellia eupatorioides*)  
Foxglove Penstemon (*Penstemon digitalis*) Tall Anemone (*Anemone virginiana*)  
Golden Alexanders (*Zizia aurea*)  
Gooseberry (*Ribes missouriense*)  
Late Horse Gentian (*Triosteum perfoliatum*)  
New England Aster (*Symphyotrichum novae-angliae*)  
New Jersey Tea (*Ceanothus americanus*)  
Prairie Lily (*Lilium philadelphicum*)  
Prairie Phlox (*Phlox pilosa*)  
Rattlesnake Master (*Eryngium yuccifolium*)  
Shorts Aster (*Symphyotrichum shortii*)  
Showy Goldenrod (*Solidago speciosa*)  
Smooth Blue Aster (*Symphyotrichum laeve*)  
Wild Columbine (*Aquilegia canadensis*)  
Wild White Indigo (*Baptisia leucantha*)  
Wood Betony (*Pedicularis canadensis*)

**INVASIVE SPECIES or NON-DESIRABLES**  
- DO NOT PLANT

Box elder	Honeysuckle	Lesser celandine
Garlic mustard	-Japanese	Giant hogweed
Buckthorn	-Amur	Maple
-Common	-Spring	-Sugar
-Saw-tooth	-Morrow	-Norway
-Dahurian	-Tatarian	Tree of Heaven
-Japanese	Purple loosestrife	White Mulberry
-Chinese	Kudzu	Teasel
-Glossy	Multiflora rose.	Lawn grasses
Oriental bittersweet	Saltcedar	-Kentucky blue
Poison hemlock	Knotweed	Reed canary grass
Olive	-Japanese	Burning bush
-Russian	-Giant	Rusty rumex
-Autumn	-Bohemian	Creeping Jenny
	-Thorny	



# Unauthorized Greenway Work Notice

14A157 CANYON CLUB DRIVE  
APPLE RIVER, IL 61001  
OFFICE: 815.492.2238  
FAX: 815.492.2160

DATE: \_\_\_\_\_

TO: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

RE: UNAUTHORIZED WORK WITHIN THE GREENWAY

Dear \_\_\_\_\_,

It has come to our attention that unauthorized work is or has taken place in the greenway area adjacent to your property. The greenway land is owned and controlled by the Association, and any work done on Association property must be approved through our Greenway Stewardship Program. Any work performed without an approved application is subject to fines and restoration.

I would like to schedule a meeting with you and one of our designated appointees to inspect the greenway area in question and determine if work was done in the greenway boundaries. If so, the Association will instruct you on the boundaries of the greenway and assist you with a plan to restore the area. Please email me within 2 business days from the date of this correspondence to schedule an inspection.

Please stop all work in or near the greenway until this situation is clarified to the sole satisfaction of ACL to avoid fines and minimize restoration work.

Thank you for your prompt attention to this matter.

Sincerely,

Joe Wiener, Building Inspector  
12A352 S. Apple Canyon Road,  
Apple River, IL 61001  
[buildinginspector@applecanyonlake.org](mailto:buildinginspector@applecanyonlake.org)

Cc: AECC Chair  
General Manager  
Conservation Chair



Non-Compliance - 1st Notice

14A157 CANYON CLUB DRIVE  
APPLE RIVER, IL 61001

OFFICE: 815.492.2238  
FAX: 815.492.2160

DATE: \_\_\_\_\_

TO: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

RE: GREENWAY STEWARDSHIP PROGRAM – APPLICATION NON-COMPLIANCE

Dear \_\_\_\_\_,

As you are aware, all permitted work within the Greenway is described in your approved application. It has recently come to my attention that certain unapproved work may have been or is being performed. Specifically, \_\_\_\_\_

Can you please review this scope of work in comparison to your application and let us know if you agree.

Your authorization to perform work in the Greenway is on hold until this situation is clarified to the sole satisfaction of ACL.

Please respond via letter or e-mail within 2 days from the date of this letter.

Thank you for your prompt attention to this matter.

Sincerely,

Joe Wiener, Building Inspector  
12A352 S. Apple Canyon Road,  
Apple River, IL 61001  
[buildinginspector@applecanyonlake.org](mailto:buildinginspector@applecanyonlake.org)

Cc: AECC Chair  
General Manager  
Conservation Chair



Non-Compliance - 2nd Notice

14A157 CANYON CLUB DRIVE  
APPLE RIVER, IL 61001  
OFFICE: 815.492.2238  
FAX: 815.492.2160

DATE: \_\_\_\_\_

TO: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

RE: GREENWAY STEWARDSHIP PROGRAM - APPLICATION NON-COMPLIANCE

Dear \_\_\_\_\_,

I am following up regarding a communication dated \_\_\_\_\_ regarding unapproved work being performed within the Greenway. Specifically, \_\_\_\_\_

This letter is the second notice of this violation. Per the Greenway Stewardship Program Procedures, I must inform you that as of the date of this correspondence you have been fined \$2,000 per tree that was erroneous removed and-or trimmed. The fine will escalate at a rate of 10% per day until paid in full. You will also be required to restore the trees resulting in a cost of \$\_\_\_\_\_. Fines in excess of \$2,500 will result in a lien against your property.

The fine should be paid via check to \_\_\_\_\_ and restoration should begin as soon as practical but must be started within 60 days of the date of this letter and work must continue until complete. If you would prefer ACL to perform the work, please pay the amount stipulated.

Fines and restoration are in place to encourage compliance in order to protect the beauty and natural environment of ACL, not to punish violators or generate revenue.

Thank you for understanding how adhering to these rules makes ACL a more beautiful and pleasant place for us all to live.

Sincerely,

Joe Wiener, Building Inspector  
12A352 S. Apple Canyon Road,  
Apple River, IL 61001

[buildinginspector@applecanyonlake.org](mailto:buildinginspector@applecanyonlake.org)



14A157 CANYON CLUB DRIVE  
APPLE RIVER, IL 61001

OFFICE: 815.492.2238  
FAX: 815.492.2100

Cc: AECC Chair  
General Manager  
Conservation Chair

14A157 CANYON CLUB DRIVE  
APPLE RIVER, IL 61001  
OFFICE: 815.492.2238  
FAX: 815.492.2160

DATE: \_\_\_\_\_

TO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RE: GREENWAY STEWARDSHIP PROGRAM – APPLICATION NON-COMPLIANCE – FINAL NOTICE

Dear \_\_\_\_\_,

This letter follows two previous communications regarding unapproved work being performed in the Greenway. Specifically, \_\_\_\_\_

To date the fine has not been paid and I have not received confirmation of the start of the restoration work.

ACL has no choice but to submit this matter to legal counsel with direction to start the process to place a lien on your property until such time as the fine is paid and restoration is made to the full satisfaction of ACL.

Fines and restoration are in place to encourage compliance in order to protect the beauty and natural environment of ACL, not to punish violators or generate revenue.

Thank you for understanding how adhering to these rules makes ACL a more beautiful and pleasant place for us all to live.

Please do not hesitate to contact me if you have any questions or concerns about this matter.

Sincerely,

Joe Wiener, Building Inspector  
12A352 S. Apple Canyon Road,  
Apple River, IL 61001  
[buildinginspector@applecanyonlake.org](mailto:buildinginspector@applecanyonlake.org)



14A157 CANYON CLUB DRIVE  
APPLE RIVER, IL 61001

OFFICE: 815.492.2238

FAX: 815.492.2160

Cc: AECC Chair  
General Manager  
Conservation Chair  
Legal Counsel

B+R

with revisions

#### IV. MISCELLANEOUS REGULATIONS

1. **Firearms:** Firearms shall not be discharged on the properties of ACL and all common properties, except by authorized Law Enforcement Personnel. Firearms shall not be carried on any part of the ACL common properties.
2. **Fireworks:** Fireworks shall not be discharged on the properties of ACL and all common properties unless approval by the Scales Mound Fire Protection District has been granted. Fireworks shall not be discharged from a watercraft.
3. **Littering:** Littering or defacing of property anywhere on the properties of ACL and all common properties is prohibited.
4. **Horses:** Horses are not permitted on the properties of ACL and all common properties.
5. **Common Property:** There shall be no cutting or trimming of trees, brush or shrubs on common property without the prior written permission via the Greenway Stewardship Program process of the General Manager.
6. **Pets:** All pets must be leashed, restrained, or contained at all times unless (a) on the property owner's property or (b) on the property of another property owner with their permission. Reference 510 ILCS 5 Animal Control Act.
7. **Pets:** Pet owners must clean up their pet's waste on all ACL properties and all common properties.
8. **Pets:** Pets are not permitted within any ACL building, pool, or beach. b.) Notwithstanding (a), the General Manager, or their designee, may permit a pet into the Association Office or Maintenance Building while the pet's owner conducts business. (b) Safety & Security may temporarily secure a pet found in their office or vehicle until the pet is claimed by the pet's owner, or the animal is transferred to the appropriate authority.
9. **Tents:** Camping tents may be allowed on improved properties by receiving permission solely from the ACL Safety & Security Manager prior to occupancy. This special permission allows occupancy to be limited to 7 days.
10. **Swimming:** Swimming is not allowed at Cove Restaurant area, Marina and Nixon Beach designated boat area.
11. **Renting:** Property Owners wishing to rent their home must register annually with the ACLPOA office and conform with all registration and licensing requirements as required by Jo Daviess County, including the Guest Accommodations Ordinance which pertains to transient rentals.
12. **Vehicle Identification:** A valid property owner vehicle identification device must be permanently affixed to the driver's side lower windshield when parked on any ACL "members only" property, with number facing outward. Vehicle identification devices are available at the ACL Association Office. A valid property owner vehicle identification device is required for access to Nixon Beach and the Campground.
13. **Noxious or Offensive Activity:** No noxious or offensive activity shall be permitted.
14. **Lake:** No material shall be placed in the lake without permission of the Conservation Commission as to the type of material and location.
15. **Disobeying a Control Device (Signs):** Property owners/guests must comply with all signage while on the properties of ACL and all common properties.
16. **Speeding or Reckless Driving:** Property owners/guests are not to speed or drive any vehicle or boat recklessly while on the properties of ACL and all common properties.
17. **Interference with an Enforcement Officer:** Property owners/guests must not interfere with an enforcement officer on the properties of ACL and all common properties.
18. **Failure to Identify Self, Fleeing, Use of Abusive or Threatening Language:** Property owners/guests must identify themselves, must not flee from an enforcement officer or other

ACLPOA personnel, or use abusive/threatening language while on the properties of ACL and all common properties.

19. **Household Pets:** No animals shall be kept or maintained on the properties of ACL and all common properties except the usual household pets and these pets must be leashed when off owner's property.

20. **Smoking and Cannabis Use:** Smoking and vaping is prohibited inside all ACL facilities and is only allowed in designated areas not less than 15 feet from the entrance of all facilities. "Smoking" is defined as the act of lighting, smoking, or carrying a lighted or smoldering cigar, cigarette, or pipe of any kind. Vaping refers to the use of electronic nicotine delivery systems or electronic smoking devices such as e-cigarettes, e-pipes, e-hookahs and e-cigars Smoking or consumption of cannabis, marijuana or illegal controlled substances is not permitted in any common area throughout the property.

*Amended: July 18, 2020*

*Amended: March 20, 2021*

*Amended: August 20, 2022*

*Amended: October 15, 2022*

BitB

Consent

#### IV. MISCELLANEOUS REGULATIONS

1. **Firearms:** Firearms shall not be discharged on the properties of ACL and all common properties, except by authorized Law Enforcement Personnel. Firearms shall not be carried on any part of the ACL common properties.
2. **Fireworks:** Fireworks shall not be discharged on the properties of ACL and all common properties unless approval by the Scales Mound Fire Protection District has been granted. Fireworks shall not be discharged from a watercraft.
3. **Littering:** Littering or defacing of property anywhere on the properties of ACL and all common properties is prohibited.
4. **Horses:** Horses are not permitted on the properties of ACL and all common properties.
5. **Common Property:** There shall be no cutting of trees, brush or shrubs on common property without the prior written permission of the General Manager.
6. **Pets:** All pets must be leashed, restrained, or contained at all times unless (a) on the property owner's property or (b) on the property of another property owner with their permission. Reference 510 ILCS 5 Animal Control Act.
7. **Pets:** Pet owners must clean up their pet's waste on all ACL properties and all common properties.
8. **Pets:** Pets are not permitted within any ACL building, pool, or beach. b.) Notwithstanding (a), the General Manager, or their designee, may permit a pet into the Association Office or Maintenance Building while the pet's owner conducts business. (b) Safety & Security may temporarily secure a pet found in their office or vehicle until the pet is claimed by the pet's owner, or the animal is transferred to the appropriate authority.
9. **Tents:** Camping tents may be allowed on improved properties by receiving permission solely from the ACL Safety & Security Manager prior to occupancy. This special permission allows occupancy to be limited to 7 days.
10. **Swimming:** Swimming is not allowed at Cove Restaurant area, Marina and Nixon Beach designated boat area.
11. **Renting:** Property Owners wishing to rent their home must register annually with the ACLPOA office and conform with all registration and licensing requirements as required by Jo Daviess County, including the Guest Accommodations Ordinance which pertains to transient rentals.
12. **Vehicle Identification:** A valid property owner vehicle identification device must be permanently affixed to the driver's side lower windshield when parked on any ACL "members only" property, with number facing outward. Vehicle identification devices are available at the ACL Association Office. A valid property owner vehicle identification device is required for access to Nixon Beach and the Campground.
13. **Noxious or Offensive Activity:** No noxious or offensive activity shall be permitted.
14. **Lake:** No material shall be placed in the lake without permission of the Conservation Commission as to the type of material and location.
15. **Disobeying a Control Device (Signs):** Property owners/guests must comply with all signage while on the properties of ACL and all common properties.
16. **Speeding or Reckless Driving:** Property owners/guests are not to speed or drive any vehicle or boat recklessly while on the properties of ACL and all common properties.
17. **Interference with an Enforcement Officer:** Property owners/guests must not interfere with an enforcement officer on the properties of ACL and all common properties. 18. **Failure to Identify Self, Fleeing, Use of Abusive or Threatening Language:** Property owners/guests must identify themselves, must not flee from an enforcement officer or other ACLPOA personnel, or use abusive/threatening language while on the properties of ACL and all common properties.

19. **Household Pets:** No animals shall be kept or maintained on the properties of ACL and all common properties except the usual household pets and these pets must be leashed when off owner's property.

20. **Smoking and Cannabis Use:** Smoking and vaping is prohibited inside all ACL facilities and is only allowed in designated areas not less than 15 feet from the entrance of all facilities. "Smoking" is defined as the act of lighting, smoking, or carrying a lighted or smoldering cigar, cigarette, or pipe of any kind. Vaping refers to the use of electronic nicotine delivery systems or electronic smoking devices such as e-cigarettes, e-pipes, e-hookahs and e-cigars Smoking or consumption of cannabis, marijuana or illegal controlled substances is not permitted in any common area throughout the property.

*Amended: July 18, 2020*

*Amended: March 20, 2021*

*Amended: August 20, 2022*

*Amended: October 15, 2022*

Board Policy

with revisions

## PATHWAYS: GUIDELINES FOR MAINTAINING PATHS AND GREENWAY AREAS

~~See Greenway Stewardship Program. Property owners wishing to maintain an existing path by mowing, mulching, or trimming brush or overgrowth which has encroached into the original trail corridor may do so, provided written permission has been granted by the General Manager, prior to performing said maintenance. The equipment/tools allowed for such use shall be limited to power push mowers, riding mowers, string trimmers, loppers and hedge trimmers.~~

~~If the request does not fall into the above category, it must be reviewed by the Building/Maintenance Departments and evaluated on the merits as to what benefit said project may have for the Association. Projects endorsed by the inspectors are subject to approval by the Board of Directors. If the project is not recommended by the Building/ Maintenance Inspectors the property owner may request an appeal to the Board of Directors by requesting to be placed on the next Board of Directors meeting agenda. All projects will be reviewed on a case by case basis. The Board may, at its discretion, require such work be performed by Association personnel for a fee, or by a contractor competent to perform same. Certificates of insurance, damage bonds may also be required.~~

Adopted May 25, 1996

Amended May 19, 2007

Amended September 15, 2007

Board  
Policy

Current

## **PATHWAYS: GUIDELINES FOR MAINTAINING PATHS AND GREENWAY AREAS**

Property owners wishing to maintain an existing path by mowing, mulching, or trimming brush or overgrowth which has encroached into the original trail corridor may do so, provided written permission has been granted by the General Manager, prior to performing said maintenance. The equipment/tools allowed for such use shall be limited to power push mowers, riding mowers, string trimmers, loppers and hedge trimmers.

If the request does not fall into the above category, it must be reviewed by the Building/Maintenance Departments and evaluated on the merits as to what benefit said project may have for the Association. Projects endorsed by the inspectors are subject to approval by the Board of Directors. If the project is not recommended by the Building/ Maintenance Inspectors the property owner may request an appeal to the Board of Directors by requesting to be placed on the next Board of Directors meeting agenda. All projects will be reviewed on a case by case basis. The Board may, at its discretion, require such work be performed by Association personnel for a fee, or by a contractor competent to perform same. Certificates of insurance, damage bonds may also be required.

Adopted May 25, 1996

Amended May 19, 2007

Amended September 15, 2007

Board Policy

with revisions

## PATHWAYS: GUIDELINES AND REQUIREMENTS FOR THE DEVELOPMENT OF PATHS AND MAINTENANCE OF GREENWAY AREAS

(Re: Property Owners Access to the Lake Policy)

See Greenway Stewardship Program.

1. Plans for any proposed path on the Greenway must be submitted to the General Manager, the AEGC and the building/Environmental Manager, the Greenway Consultant, and the Conservation Committee will review and recommend to the Board for approval. NO WORK can commence until approval is granted by the Board of Directors for a Greenway Agreement. A NO COST TO ACLPOA MUST BE INDICATED IN THE PROPOSAL if submitted by volunteers. This policy applies to work projects submitted by volunteers, Conservation Committee or ACL maintenance or management
2. Paths crossing the Greenway to water and/or boat docks must be developed by the shortest practical route.
3. There will be only one common path across the Greenway to water and/or boat docks with other lots gaining access along the upper boundary unless terrain makes this impractical.
4. Any material used in the construction of a path must be natural. NO CEMENT OR BLACKTOP will be permitted.
5. In the lay-out of a path, a serpentine route, rather than steps, is to be used if practical. Where necessary, steps will be approved.
6. Shoulders of path must be protected from erosion by use of rock or plantings, including, but not limited to, vetch, ivy, etc.
7. In the construction of a path there will be NO REMOVAL of trees or shrubbery from the Greenway unless recommended by the Conservation Committee and approved by the Board of Directors.
8. Any resting places are to be native material (sawed and shaped tree trunks, native stone). Only Association placed picnic tables are allowed on Greenways. Seating along paths or on greenways may be of construction materials consisting of recycled material, formed into standard lumber sizes and used according to manufacturer's instructions. These materials shall be considered equivalent to wood with the appearance of such materials to be similar to wood.
9. If terrain requires major modification of original landscape and plantings in the development of a path on the Greenway, the Association's established building permit rules apply. Determination of what is considered a major modification of original landscape and plantings will be made by the ACL Greenway Consultant.

- ~~10. It will be necessary for the individuals or contractors performing the work on any such paths to provide a waiver of indemnity to the Association at the time the permit is issued.~~
- ~~11. All Association members developing a path on the Greenway will be required to sign a forfeiture of any claim of ownership at the time the permit is issued.~~
- ~~12. In formulating these Guidelines, it is anticipated the members using paths on the Greenway will treat and maintain them in a responsible fashion. In the event the property owner does not maintain the path, the Association may, at its option, maintain or remove the path.~~
- ~~13. A three year inspection program will be developed and implemented by the Building/Environmental Manager.~~
- ~~14. In order to preserve the integrity and beauty of the common areas, it is necessary that permission be obtained from the Board of Directors to cut trees or remove the same from the Greenway. It will be necessary for the individuals or contractors performing the work to provide a waiver of indemnity to the Association at the time the permit is issued. Fines shall be assessed for violation.~~

Adopted November 21, 1987  
Amended November 19, 2011  
Reviewed November 15, 2008  
Amended July 17, 2010

Amended May 19, 2007  
Amended March 21, 1992  
Amended June 21, 2003

Board Policy

current

## **PATHWAYS: GUIDELINES AND REQUIREMENTS FOR THE DEVELOPMENT OF PATHS AND MAINTENANCE OF GREENWAY AREAS**

(Re: Property Owners Access to the Lake Policy)

1. Plans for any proposed path on the Greenway must be submitted to the General Manager, the AECC and the building/Environmental Manager, the Greenway Consultant, and the Conservation Committee will review and recommend to the Board for approval. NO WORK can commence until approval is granted by the Board of Directors for a Greenway Agreement. A NO COST TO ACLPOA MUST BE INDICATED IN THE PROPOSAL if submitted by volunteers. This policy applies to work projects submitted by volunteers, Conservation Committee or ACL maintenance or management
2. Paths crossing the Greenway to water and/or boat docks must be developed by the shortest practical route.
3. There will be only one common path across the Greenway to water and/or boat docks with other lots gaining access along the upper boundary unless terrain makes this impractical.
4. Any material used in the construction of a path must be natural. NO CEMENT OR BLACKTOP will be permitted.
5. In the lay-out of a path, a serpentine route, rather than steps, is to be used if practical. Where necessary, steps will be approved.
6. Shoulders of path must be protected from erosion by use of rock or plantings, including, but not limited to, vetch, ivy, etc.
7. In the construction of a path there will be NO REMOVAL of trees or shrubbery from the Greenway unless recommended by the Conservation Committee and approved by the Board of Directors.
8. Any resting places are to be native material (sawed and shaped tree trunks, native stone). Only Association-placed picnic tables are allowed on Greenways. Seating along paths or on greenways may be of construction materials consisting of recycled material, formed into standard lumber sizes and used according to manufacturer's instructions. These materials shall be considered equivalent to wood with the appearance of such materials to be similar to wood.
9. If terrain requires major modification of original landscape and plantings in the development of a path on the Greenway, the Association's established building permit rules apply. Determination of what is considered a major modification of original landscape and plantings will be made by the ACL Greenway Consultant.

10. It will be necessary for the individuals or contractors performing the work on any such paths to provide a waiver of indemnity to the Association at the time the permit is issued.
11. All Association members developing a path on the Greenway will be required to sign a forfeiture of any claim of ownership at the time the permit is issued.
12. In formulating these Guidelines, it is anticipated the members using paths on the Greenway will treat and maintain them in a responsible fashion. In the event the property owner does not maintain the path, the Association may, at its option, maintain or remove the path.
13. A three year inspection program will be developed and implemented by the Building/Environmental Manager.
14. In order to preserve the integrity and beauty of the common areas, it is necessary that permission be obtained from the Board of Directors to cut trees or remove the same from the Greenway. It will be necessary for the individuals or contractors performing the work to provide a waiver of indemnity to the Association at the time the permit is issued. Fines shall be assessed for violation.

Adopted November 21, 1987  
Amended November 19, 2011  
Reviewed November 15, 2008  
Amended July 17, 2010

Amended May 19, 2007  
Amended March 21, 1992  
Amended June 21, 2003



# Memorandum

---

**To:** Board of Directors

**Date:** February 15, 2025

**From:** Recreation Commission

**Memo:** 2025-03

**Topic:** Recreation Donation for Trail Safety Event

---

**Issue:** The Trails Commission solicited funds for their Trail Safety Event in 2025.

**Recommendation:** Donate \$600 from the Recreation Commission's designated fund to the Trails Commission to purchase literature, maps, prizes, etc. for the ACL Trails Safety Event in 2025.



# Memorandum

---

**To:** Board of Directors

**Date:** February 15, 2025

**From:** Dave Homb – Chair – Rules & Regulations Committee

**Memo:** 2025-08

**Topic:** II. Amenity Tags for Property Owners & Guests - Vehicle Registration – 1<sup>st</sup> Reading

---

**Issue:** Auto Stickers associated with vehicle information.

**Recommendation:** Add Under Section II, add verbiage as proposed:

## II. AMENITY TAGS FOR PROPERTY OWNERS & GUESTS

Each Property Owner paying an Owner Amenity Registration Fee (OARF) will receive ten (10) Amenity Tags and five (5) auto stickers. The number of auto stickers issued to those Owners who pay the Trash Assessment and elect to receive Trash Auto Stickers will be reduced accordingly. These Amenity Tags authorize the use of ACLPOA amenities for Property Owners, their family, guests, or occupants. *The number of auto stickers issued will be registered with a vehicle at the association office by providing make, model, color, license plate number.*

### AMENITY TAGS FOR PROPERTY OWNERS & GUESTS

A vehicle sticker or guest parking pass will be required for access to Nixon Beach, *the Campground, Sports Complex, Bathum Trail and vehicles parked on non-public Association property.* Amenity Tags do not have to be worn while on an ACLPOA registered recreational vehicle, including ATVs, golf carts, snowmachines, and boats. Amenity Tags do not need to be worn while in the Campground. *Marina parking must have a current sticker or guest parking pass. Parking in 15-minute parking spaces in front of Marina is open without a pass. Vehicles not compliant must park in the overflow parking lot at the Firehouse.* **No vote to be recorded at this time.**



# Memorandum

---

**To:** Board of Directors

**Date:** February 15, 2025

**From:** Dave Homb – Chair – Rules & Regulations Committee

**Memo:** 2025-07

**Topic:** III. Guests Preamble – 1<sup>st</sup> Reading

---

**Issue:** Guest pass requirements at Multi-Sport Complex

**Recommendation:** Added under Section III Guests, Subsection B Guest Parking Passes

*4. Guest Parking Pass is required for access to Multi-Sport Complex*

**No vote to be recorded at this time.**



# Memorandum

---

**To:** Board of Directors

**Date:** February 15, 2025

**From:** Dave Homb – Chair – Rules & Regulations Committee

**Memo:** 2025-10

**Topic:** V. General Violation Fines – 1<sup>st</sup> Reading

---

**Issue:** Adjust General Violation Fine to \$100

**Recommendation:** Added under Section V: General Violation Fines:

V. GENERAL VIOLATION FINES General fines where not specifically listed herein shall be **\$100** for the first offense. All fines unless otherwise stated will be doubled for 2nd offense and tripled for 3rd and subsequent offenses within 3 years of the date of the same offense. Sequent offenses within 3 years of the date of the same offense. **No vote to be recorded at this time.**



# Memorandum

---

**To:** Board of Directors

**Date:** February 15, 2025

**From:** Dave Homb – Chair – Rules & Regulations Committee

**Memo:** 2025-11

**Topic:** VI. Boating - Rental Boat Violations – 1<sup>st</sup> Reading

---

**Issue:** Establish fines for rental boat rule violations

**Recommendation:** Add Under Section VI. Boating, add subsection H:

H: Rental Boats:

- A. Fine for over Capacity of 10 people \$100
- B. Towing behind a rental boat \$100
- C. Pets on a rental boat \$100

Violations of IL boat regulations and Safety act are prohibited. Amended March 19, 2022  
Fines will follow Section V: General Violation Fines. **No vote to be recorded at this time.**



# Memorandum

---

**To:** Board of Directors

**Date** February 15, 2025

**From:** Dave Homb – Chair – Rules & Regulations Committee

**Memo:** 2025-09

**Topic:** XV. Multi-Sport Complex Rules – 1<sup>st</sup> Reading

---

**Issue:** Establish rules for the Sports Complex

**Recommendation:** Added under Section XV Multi-Sport Complex:

1. Observe all rules posted at the Multi-Sport Complex.
2. Property Owners and guest only. (Amenity tags & vehicle sticker or parking pass required.)
3. No chairs, bicycles, skateboards, or other items that can damage the surface.
4. Hours: Dawn to Dusk
5. Pet prohibited on the courts.
6. No glass on the courts.
7. No parking along the roadway.

**No vote to be recorded at this time.**



# Memorandum

---

**To:** Jon Sabo, General Manager

**Date:** February 15, 2025

**From:** Mike Ward

**Memo:** 2025-05

**Topic:** Multi-Sport Complex – Pickleball Tournament(s) – Discussion

---

**Issue:**

- Sports Complex is for Members only. ACL provides access to Non-Members for Golf, Pro-Shop, Cove...
- Pickleball courts are used by 21.9% of Property Owners (Source Rec Comm survey). TeamReach App – 107.
- Request for more events (source: Rec Commission Survey)
- ACLPOA Revenue Opportunity – similar pickleball tournaments (Eagle Ridge, Dubuque, Galena) charge \$40-70 to register. 150 players x \$50 = \$7,500. No cost to ACL.
- Parking available in Fitness Center lot.
- Opportunity to promote ACL and drive customers to The Cove & Pro Shop.

**Recommendation:** Allow 'pre-registered' Non-Members to participate in Pickelball Tournaments at Sports Complex. **No vote to be recorded at this time.**